**Reader/Scribe Activity Log**

**Academic Year:**

**Name:**

**Quarter:**

**Month:**

**Student Name**

**Course**

**Date**

**Time**

**Start / End**

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**Reader/Scribe:** Fill in student name, course in which reading/scribing was provided, date and time in and out. Please print legibly so that staff can read your entry. Fill in top portion with your name, the academic quarter, and the month. Verify information daily, especially the student name and time(s). You may need to use more than one sheet per month. Turn in all activity sheets for the month with your time sheet at end of each month.