



## 2-Year RN Nursing Admissions Process FAQ

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1. How do I submit my application to the BTC Nursing Program?
  - Applicants will apply online during the Application Window (see BTC website for Application Window dates). All applicants must be *Program-Ready* before they can submit their online application.
2. How does the online application work? Will I need to upload any documents?
  - No. Applicants will not need to upload any documents. The online application is a form that applicants fill out online from any location and is mobile-friendly.
3. Is it true that the BTC Nursing Program admissions process includes ranking applicants?
  - Yes. Points will be awarded for number of credits of nursing foundational prerequisite courses successfully taken at BTC, eligible veteran or family member of an eligible veteran, completing the Nursing Assistant certificate or another Allied Health Program at BTC, and for having applied previously with a complete application.
4. How do I know if I am an eligible veteran or eligible family member of a veteran?
  - Eligibility is determined by the School Certifying Officer for Veteran Benefits. More information can be found on the BTC website <https://www.btc.edu/FutureStudents/Veterans.html>. Applicants must be eligible prior to applying to the Nursing Program.
5. Does BTC rank applicants by grade point average or previous degree?
  - No. BTC does not rank applicants by their overall GPA or whether or not they have a previous degree.
6. If I have never taken any classes at BTC will I still be able to apply to the Nursing Program?
  - Yes. While the majority of cohort seats will be offered to those who applied first and took classes at BTC, some cohort seats may be available for those who have not.
7. What qualifies as Healthcare Experience
  - Nursing Assistant   ▪ Paramedic   ▪ Radiology Technologist
  - Medical Assistant   ▪ Emergency Medical Technician   ▪ Surgical Technologist
  - Home Care Aid   ▪ Emergency Medical Responder   ▪ Healthcare Specialist
  - Other healthcare experience will be evaluated on a case by case basis.
8. Does my healthcare certification have to be active in Washington State?
  - No. If you have held a medical related certification in the past but it is no longer active it will still qualify as medical experience for application to the nursing program as long as no action has been taken against that certification.
9. Do I need to get my Healthcare Experience Form “preapproved” before I submit my application?
  - Yes. You are required to submit your form and attached documents to the Nursing Program by email to [nursing@btc.edu](mailto:nursing@btc.edu). Allow ten business days for processing. **All Healthcare Experience forms must be submitted by the deadline posted on the BTC website.**
10. If I completed Nursing Assistant or another health program at BTC do I still need to submit the Healthcare Experience Verification form?
  - Yes. All students interested in applying to the Nursing Program must have their Healthcare Experience Verification form approved by the program prior to applying.

11. Does my Healthcare Experience Verification form approval expire?
  - No. Once your Healthcare Experience Verification form has been approved by the Nursing Program it is part of your BTC transcript and will not expire.
12. Do I need to have completed the transcript evaluation process before I submit my application?
  - Yes. Visit the BTC website for details <https://www.btc.edu/FutureStudents/TransferStudent.html>. Plan ahead as it can take BTC ten business days to evaluate your transcripts and additional time for the sending school to process your request. **All transcripts must be submitted prior to the deadline posted on the BTC website.**
13. What is the purpose of the ATI TEAS and why do I have to take it?
  - The ATI TEAS is used as part of the admission process by nursing programs nationwide to measure entry-level skills and abilities of health science program applicants. The purpose of the TEAS is to differentiate among varying levels of overall academic preparedness necessary to support learning of nursing-related content. The primary difference between standard placement tests and the TEAS is that the TEAS speaks directly to success in nursing-related content while placement testing is not geared to provide those indicators.
14. Do I need to score at the *Proficient* level or higher on one ATI TEAS transcript?
  - Yes. You must score at the *Proficient* level or higher on one assessment but may take the ATI TEAS as many times as you need to reach this level on one transcript.
15. What does limited waitlist mean?
  - The Annual Program List for Nursing (APL-N) is a limited waitlist because the list is only maintained for one academic year. At the end of that academic year, the waitlist is closed and wiped. Applicants not awarded cohort seats will need to reapply online during the next year's Application Window.
16. Can I defer my enrollment to a different quarter if I can't begin the quarter you've offered me?
  - No. Applicants may only accept or decline a cohort seat. If an applicant declines a seat in a cohort that seat will be offered to the first applicant on the alternate list.
17. If I will not be done with my foundation coursework before the Application Window opens (for example I take my last course during fall quarter), should I wait until the next year to apply to the program?
  - Yes. All applicants must be *Program-Ready* before they may apply.
18. When offered a cohort seat, can I choose the quarter I wish to start in if openings exist in multiple quarters?
  - No. Applicants will be offered a seat in one of the three cohorts (fall, winter, or spring).
19. When are applications accepted?
  - Applications are only accepted during the Application Window. The window generally opens in July. See the BTC website for dates.
20. Can I know where I'm at on the program waitlist?
  - We are unable to disclose waitlist information to applicants.

**Have more questions.....come to a [Nursing Info Session!](#)**