

2021-2022 POSITION DESCRIPTION

<p>Department: <u>Fisheries & Aquaculture Sciences</u></p> <p>Host Business: Bellingham Technical College</p> <p>Address: 3028 Lindbergh Ave.; B'ham</p> <p>Site Supervisor Phone: (360) 223-6357</p> <p>Supervisor Phone: (360) 752-8352</p>	<p>Schedule Guidelines: Work Study students may not exceed the award. Most awards accommodate 10 hours per week dependent upon the student's Federal Budget.</p> <p>10 minute break per 3+ hr shift. After 5hrs, ½-hour lunch required.</p> <p>Site Supervisor/Lead: <u>Joel Hoines</u></p> <p>Site Supervisor Signature: _____</p> <p>Supervisor: <u>Brittany Palm-Flawd</u></p> <p>Supervisor Signature: _____</p>
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I. EDUCATIONAL BENEFITS TO BE DERIVED BY STUDENTS IN THIS JOB:

Student will learn additional skills in equipment maintenance, gain additional experience with hatchery, fish, eggs, and equipment.

II. SUMMARY OF JOB:

Assisting Hatchery Operations Specialist Joel Hoines in daily hatchery maintenance- including water flow monitoring, pond maintenance, feeding animals, incubator repairs, outdoors ground maintenance, and storage/inventory upkeep. Our facility operates two hatcheries that have high maintenance demands outside of normal classroom hours. The work-study student would be an invaluable assistant for the daily tasks that are required to keep all the animals fit and healthy.

III. MINIMUM QUALIFICATIONS:

Program Teaching Aide Work-study position is most typically a 1st year student of the required program. Current enrollment in Fisheries & Aquaculture Sciences program.

IV. AVAILABILITY REQUIREMENTS OR TIME EXPECTATIONS:

Ability to work before 8am or after 3pm on a regular basis. Weekend availability as well. Schedule to be determined by student/supervisor upon hiring.

V. TYPICAL EQUIPMENT USED:

Nets, pumps, buckets, brooms and egg pickers.

VI. PHYSICAL REQUIREMENTS

Sitting:	x	Walking:	x	Bend at waist:	x	Crawling:	x
Standing:	x	Climbing Ladders:	x	Kneeling/squatting:	x	Reach above shoulder:	x
Pushing/pulling:	x	Lifting (up to 50 lbs.):	x	Carrying:	x	Repetitive arm/hand movements:	x
Climbing Stairs:	x						

VII. ADDITIONAL NOTES:

*****Financial Aid Office Use Only*****

Job Title: Teaching Aide Department: Fish Rate of Pay: \$ 13.91 /hr.
 Job Class Code: WS 4419 WS FAPC: _____ Match FAPC: _____ Reimbursement Percent: _____
 Work Study Administrator: Joy Hicks, jhicks@btc.edu, 360-752-8460