

2020-2021 POSITION DESCRIPTION

Department: _____ Position Title: _____ Host Business: Bellingham Technical College Address: 3028 Lindbergh Ave.; Bellingham, 98229 Site Supervisor Phone: (360) _____ - _____ Supervisor Phone: (360) _____ - _____	Schedule Guidelines: Work Study students may not exceed the award. Most awards accommodate 10 hours per week dependent upon the student's Federal Budget. 10 minute break per 3+ hr shift. After 5hrs, ½-hour lunch required. Site Supervisor/Lead: _____ Site Supervisor Signature: _____ Supervisor: _____ Supervisor Signature: _____
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I. SUMMARY OF JOB:

II. MINIMUM QUALIFICATIONS:

III. EDUCATIONAL BENEFITS TO BE DERIVED BY STUDENTS IN THIS JOB:

IV. PHYSICAL REQUIREMENTS

Sitting:		Walking:		Bend at waist:		Crawling:	
Standing:		Climbing Ladders:		Kneeling/squatting:		Reach above shoulder:	
Pushing/pulling:		Lifting (up to 50 lbs.):		Carrying:		Repetitive arm/hand movements:	
Climbing Stairs:							

Typical Equipment Used:

*****Financial Aid Office Use Only*****

Job Title: _____ Department: _____ Rate of Pay: \$ _____/hr.
 Job Class Code: WS _____ WS FAPC: _____ Match FAPC: _____ Reimbursement Percent _____
 Work Study Administrator _____