



# Bellingham Technical College Foundation Gift-In-Kind Donation Form

Donor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Corporate Contact (If Applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Value of donation: \_\_\_\_\_ \* Describe below (provide model/serial number and condition):

By my signature I agree that in the event that the college determines the gifted item has become obsolete, worn out or is no longer relevant to the educational pursuits of the College, the Foundation reserves the right to sell this in-kind gift and direct all proceeds from the sale to benefit the program to which the item was originally gifted.

Donor Signature: \_\_\_\_\_

\*Note: The IRS requires the donor of a gift of \$5,000 or above to have the gift appraised by a qualified independent appraiser. Gifts under \$5,000 may be valued by the donor or BTC employee with appropriate expertise. The BTC Foundation is a 501(c)(3) non-profit corporation with tax ID #91-1658027 located at 3028 Lindbergh Ave. Bellingham, WA 98225. Your gift may be tax deductible as allowed by the IRS.

## Official Use Only

Program receiving gift: \_\_\_\_\_ Date gift received: \_\_\_\_\_

Person responsible for arranging this gift: \_\_\_\_\_

Instructor/staff signature: \_\_\_\_\_ Forward to departmental dean

Dean signature: \_\_\_\_\_ Forward to facilities (K 1A)

Facilities signature: \_\_\_\_\_ Forward to BTC Foundation (MC 202)

Foundation signature: \_\_\_\_\_

**GATHER ALL APPROVALS BEFORE BRINGING EQUIPMENT ON CAMPUS  
EXCEPT FOR DONATED VEHICLES OR SCRAP METAL**