



NURSING ASSISTANT PROGRAM

Admission & Program Requirements Information

ADMISSION TO THE PROGRAM

- STEP 1: APPLY ONLINE TO BTC.** Go to www.btc.edu/applyonline and indicate Nursing Assistant as your program of intent. Students who have already submitted an application for the BTC Associate Degree Nursing program do not need to submit a new application for Nursing Assistant. Application is valid for one year.
- STEP 2: COMPLETE PLACEMENT TESTING OR PREREQUISITE COURSES WITH A 2.0 OR HIGHER.**

ACCUPLACER Next-Generation (replacing ACCUPLACER starting 1/23/19)			ACCUPLACER (scores valid for 5 years)			BTC Prerequisite Courses
Reading Comprehension	233	OR	Reading Comprehension	50	OR	Essential Reading (ABE 054)
Arithmetic	230	OR	Arithmetic	38	OR	Basic Math (ABE 050)

- Visit: www.btc.edu/accuplacer for drop-in testing hours and additional information.
- If you have completed equivalent testing or coursework at a regionally accredited institution, you may request to have your records evaluated for a test waiver. Submit official, sealed transcripts and/or test scores to the Admissions & Student Resource Center.

- STEP 3: SCHEDULE AN APPOINTMENT WITH A NURSING STUDENT NAVIGATOR.** 360.752.8450 or advising@btc.edu. BTC advisors assist with education planning and can answer questions about program requirements and the registration process.
- STEP 4: REGISTER FOR CLASSES.** Course calendar and registration information is on the [Nursing Assistant website](#). Register after your Access Time or with General Registration. See [College Calendar](#), [myBTCportal](#).
Register for these classes in this order:
- NA 101 – Nursing Assistant Essentials
- Choose one:** *Students register for either Clinical Section 1 or Clinical Section 2 (not both).*
- NA 102 – Clinical Section 1
 - NA 102 – Clinical Section 2

Please note: *NA 101 and NA 102 must be taken concurrently. NA 102 includes American Heart Association BLS Provider CPR training and 7-hour HIV/AIDS Education for Healthcare Professionals. Students do NOT need to register for these classes in addition to NA 101 & NA 102.*

- STEP 5: BEGIN THE CLINICAL PLACEMENT REQUIREMENT PROCESS.** See below for details.

CLINICAL PLACEMENT REQUIREMENTS

Listed below are the clinical affiliate agency requirements for clinical placement which must be completed **before** a student can care for a client at the skilled nursing facility.

- Criminal History Background Inquiry:**
- Students must complete a criminal history background check verifying that there is not a history of child or adult abuse, financial exploitation of vulnerable adults, or other crimes against persons as defined in RCW 43.43.830. Details about the disqualifying crimes and Washington State Department of Social and Health Services (DSHS) Negative Actions can be found on the **Criminal History Background Check Information Sheet**.
 - On first day of class, students will be asked to complete the online WA DSHS background check form. **Students with background checks indicating crimes as described in the WACs will not be permitted access to clients at clinical affiliates' sites, as required by law, and thus will not be allowed to continue in the program.** There is no cost for the DSHS Background Check.

- Students with questions or concerns about their criminal history are encouraged to meet with a Nursing Student Navigator. To schedule and appointment: 360.752.8450 or advising@btc.edu.
- Health Insurance:** students must have active health insurance for the duration of the clinical practicum. Student Health Insurance is acceptable (see [BTC website](#) for details about enrolling in student health insurance).
- Tuberculosis Screening:** students must submit proof of negative TB status to the program. TB screening tests are valid for one year. Most students complete the 2-step TB Skin Test (TST). **Student Tuberculous (TB) Test Form** is located on the [Nursing Assistant website](#).
 - **2-Step Skin Test (TST):** A two-step is an initial injection that is then read by your nurse or doctor within 48-72 hours. The test must be repeated (second step) no earlier than one week from the 1st reading. A typical schedule is as follows:
 1. Initial appointment – first test (injection) is placed
 2. Second appointment – 48-72 hours after receiving the first test, it is read (measured)
Wait – 1 to 3 weeks after reading of the first TB test
 3. Third appointment– second test (injection) is placed
 4. Fourth appointment – 48-72 hours after receiving the second test, it is read (measured)

If you have had a two-step TB (TST) screening in the past, you only need to have a one-step screening done every year. If more than a year has passed since your last TST, you must start over with the two-step process.
 - **IGRA Quantiferon or TSpot:** is a blood test that is ordered by your healthcare provider, you go to a lab to have your blood drawn and then you receive the results.
 - **Chest x-ray and annual symptom review:** is usually done only for people who have tested positive for TB from either the TB skin test or blood test. Students who were born outside the United States may have received a vaccination that now shows up as a positive result on the skin test. Proof of a negative chest x-ray is required, but students do not need to get a chest x-ray every year. To maintain current with this type of screening students need to have their healthcare provider complete an annual symptom review.
- CPR Certification:** must be current and proof needs to be on file with the program prior to attending the clinical practicum. An **American Heart Association (AHA) BLS for the Healthcare Provider** training is integrated into NA 102. Students must pass the written and skills examinations for CPR certification prior to the first clinical day. Students without current CPR certification may not attend the clinical practicum.
- 7 hours of HIV/AIDS education for the healthcare professional:** students must complete WA state-approved 7-hours of HIV/AIDS education for healthcare professionals training prior to the beginning of the clinical practicum. Online 7-hours of HIV/AIDS education for healthcare professionals training is integrated into NA 102. Students must successfully complete the required online HIV/AIDS education curriculum prior to the first clinical day. Students who have not successfully completed this requirement may not attend the clinical practicum.

Financial Aid Eligibility

The Nursing Assistant Program courses are a stand-alone certificate and are not eligible for federal or state financial aid. Students pursuing the Associate Degree Nursing program may be eligible to receive financial aid for Nursing Assistant coursework as a prerequisite requirement. Applicants are encourage to meet with [BTC Financial Resources](#) staff prior to registering for courses.