



# ASBTC

Associated Students of Bellingham Technical College

*Striving for Student Success*

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

## EXECUTIVE MEETING MINUTES

May 6, 2015

➤ **Call to Order:** Meeting called to order by President Ryan at 3:10 pm

➤ **Attendance:**

Executives: Jason, Ryan, Binh, Lyzz, Jen, Sam, Robbie

Absent:

Advisors: Mark

Clerical support: Linda

➤ **Reading and Approval of Minutes:** Motion to approve minutes pending change by Jason pending changes, and 2nd by Jen, 2 abstentions, approved.

➤ **Visitor:**

Dayna – Commencement Committee

The photo booth will be \$400 plus tax, it has been booked for the Grad Kick Off. The ASBTC is being requested to be present for the event May 15, 2015 from 11 – 12:30 pm in G103. Please wear your shirt and name tag.

Volunteers are needed – People are needed to assist with rehearsal and commencement. Dayna will present request at the senate meeting next Wednesday.

➤ **Funding Requests:**

- ❖ Admin Assist, Legal Admin, and Accounting – Pooling funds for a total request of \$5,335 for a Skills Path Workshop date TBD in June 2015. Motion to approve by Jason, Jen 2<sup>nd</sup>, 2 abstentions, approved.

- ❖ CNET - \$2,500 for networking event at WWU Lakewood facility on June 18, 2015. Funding to cover speakers, location rental and refreshments. Motion to approve by Jason, Robbie 2<sup>nd</sup>, 2 abstentions, approved.
- ❖ Electronics - \$400 BBQ funds date TBD, motion to approve pending dean signature by Jason, Lyzz 2<sup>nd</sup>, approved.
- ❖ Auto Collision - \$200 BBQ funds June 12, 2015. Motion to approve by Jason, Robbie 2<sup>nd</sup>, approved.
- ❖ Nursing - \$600 for 21 6<sup>th</sup> quarter students' licensure/exam fees. Motion to approve by Jason, Lyzz 2<sup>nd</sup>, approved.
- ❖ Nursing - \$3,948 from additional funds to also go towards 6<sup>th</sup> quarter students licensure/exams. Motion to approved pending verification of availability and attendance verification by Lyzz, 2<sup>nd</sup> Jason, approved.
- ❖ Welding - \$2,478 from additional funding for a fieldtrip to Boeing museum of flight. Funds to cover transportation, museum fees and breakfast. If date is changed (currently same day as EOY BBQ) and availability of funds spot for funding will be held.
- ❖ Welding - \$300 BBQ funds for June 23, 2015. Motion to approve by Jason, Jen 2<sup>nd</sup>, 2 abstentions, approved.
- ❖ Dental Assisting - \$2,450 from additional funds to cover the cost of 14 students DANB exam. Motion to approved pending signature of dean and availability of funds by Jason, Lyzz 2<sup>nd</sup>, approved.
- ❖ Geomatics - \$1,826 (plus any additional funds available from June 1<sup>st</sup> trip) to cover the cost of the flagging certification control class for 18 students. Motion to approve pending signature of the dean by Jason, Sam 2<sup>nd</sup>, approved.
- ❖ Vet Tech - \$2,000 from additional funds to cover National exams or State exams. Motion to approve by Lyzz, Jen 2<sup>nd</sup>, approved.
- ❖ Rad Tech - \$499 BBQ funds June 19, 2015 (PO for Haggens). Motion to approve by Jason, Robbie 2<sup>nd</sup>, approved.
- ❖ EMTECH - \$200 BBQ funds date TBD, off campus event. Motion to approve pending signature of the dean by Robbie, Jen 2<sup>nd</sup>, 1 abstention, approved.
- ❖ Dental Hygiene - \$5,000 from accepted donations to cover their Jamaica trip in September 2015. Motion to approve by Lyzz, Jen 2<sup>nd</sup>, approved.

➤ **Clubs:**

➤ **Discussion:**

- ❖ June 30, 2015 is the last day that program funding can be used.
- ❖ Sam will be putting the event map for the EOY BBQ together and will give it to Dave.
- ❖ Jason is working on Dunk tanks, will get pricing tomorrow.

- ❖ Sam will work on purchase order for the pie eating contest.
- ❖ Sam will do the Tug-of-War contest program vs. program again this year.
- ❖ Will have decided to have Frisbee, volleyball, soccer and football free play for the EOY BBQ.
- ❖ Jason will contact grounds to make sure the area to be used is mowed beforehand.
- ❖ Jason will do the Basketball shoot for prizes.
- ❖ Next week we will work on the EOY BBQ layout.
- ❖ Motion to approve \$750 to bring Sucker Punch to campus for the EOY BBQ by Jen, Robbie 2<sup>nd</sup>, approved.
- ❖ Malcolm is having the Mariachi band on campus for the EOY BBQ.
- ❖ Malcolm asked for help with flyers for the Turban Awareness event. Robbie and Jamie will put them up.
- ❖ Veterans Club will be using \$300 for chili for the Welding Rodeo June 15 – 16, 2015.
- ❖ Cotton candy machine – Ryan will work on getting it for the Grad Kick Off.
- ❖ Sample shirts have been ordered, Jeff will call Lyzz when they are ready for pick up.
- ❖ List for prizes for the EOY BBQ needs to be given to Linda.
- ❖ Student Lounge Issues – Inappropriate music is being played, smoking of E-cigs. A document needs to be drafted to outline guidelines for use of the student lounge. Sam and Lyzz will work on this.
- ❖ Jason will look into Bluetooth headsets for the T.V's instead of headsets for the gaming systems.

➤ **Advisor Recap:**

**Mark**

- Office chairs – The cost of the selected chairs for the ASBTC office is too high, need to select different chairs or justify the reasoning for these specific chairs.
- Shirt contest design – will forward the email.
- Toast Masters club is no longer a club.

**Linda**

- Voice Academy – Van will be here Thursday evening. Van will need to be returned to Enterprise Saturday evening.
- Grad cords – Only one person responded on color. Blue and green combo has been chosen.
- S & A Committee member – Binh, Jason, Ryan will be on it. Jamie and Alex will be asked if they want to be on it again.

➤ **Adjournment:**

- ❖ Motion to adjourn by Jason, 2<sup>nd</sup> Robbie, approved. Meeting adjourned at 5:15 pm.

**Executive Meeting Minutes Approved By:**

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Jennifer Oakes – Director of Administrative Affairs - Minutes

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Ryan Chapman –ASBTC President

Program: .....

Senator: .....

Instructor: .....

Date: .....