



# ASBTC

Associated Students of Bellingham Technical College

*Striving for Student Success*

Contact: [asbtc@btc.ctc.edu](mailto:asbtc@btc.ctc.edu) | 360.752.8357 | Campus Center (CC) Room 300

## EXECUTIVE MEETING MINUTES

March 4, 2015

- **Call to Order:** Meeting called to order by President Ryan at 3:45 pm
  
- **Attendance:**
  - Executives: Ryan, Binh, Lyzz, Jason, Jen, Sam, Trevor
  - Absent:
  - Advisors: Mark
  - Clerical support: Linda
  
- **Reading and Approval of Minutes:** Motion to approve minutes pending change by Sam, and 2nd by Lyzz, approved.
  
- **Visitor:**
  
- **Funding Requests:**
  - ❖ Diesel - \$2,000 for trip to Shoreline conference, 9 first year students attending. March 24 – 26, 2015, funding to cover transportation and registration. Motion to approve by Lyzz, Trevor 2<sup>nd</sup>, approved.
  - ❖ Geomatics - \$499 addition to previous request for the LSAT conference to cover transportation on the return trip. Motion to approve by Jason, Sam 2<sup>nd</sup>, approved.
  - ❖ Admin. Assistant – Up to \$2,700 to attend a two day conference June 25 – 26, 2015. Four students are currently planning to attend, possibly two more will be added. Funding to cover lodging, registration fees and food. Motion to approve by Jason, Lyzz 2<sup>nd</sup>, approved.
  - ❖ EMTEC - \$800 for BelAir to transport program students to Boeing April 17, 2017. Motion to approve by Sam, Jen 2<sup>nd</sup>, approved pending signature of instructor.
  - ❖ EMTEC – Up to \$250 for 16 students to attend the Sparks Museum. Motion to approve by Lyzz, Trevor 2<sup>nd</sup>, approved.

➤ **Clubs:**

➤ **Discussion:**

- ❖ NW Leadership conference – The hotel for future events should be reserved sooner. The conference seemed to be more of a diversity conference than a leadership conference.
- ❖ Committee issues – Lyzz has not yet spoken with Dayna about the Commencement committee.
- ❖ Basketball hoop project – Jason and Sam spoke with the instructors in the MC building to get their ok on the project location. Ryan and Binh to talk to Bruce again.
- ❖ Ryan will talk to Gordon about getting shelves for the student lounge. Will also look into new chairs for the ASBTC office.
- ❖ Desk for ASBTC office – still waiting to hear from Dave about progress.
- ❖ Games for student lounge and cases for the gaming systems – Sam will present next week.
- ❖ Surplus – Kim has taken pictures of the items to list.
- ❖ New shirt options – Jen and Lyzz will research options and try to get samples.
- ❖ Trevor will announce at the next senate meeting the senator reporting event – Will have short term and long term raffles.
- ❖ Facebook promoting – Lyzz to check with Jake about dates to use the cafeteria.
- ❖ Jason is working on the executive team building event.
- ❖ Sam will work to set up an email list of senators in Access.
- ❖ Binh – Funding request form looking good! Motion to approve pending final changes to be made at the end of the meeting (Binh/Ryan) by Jen, Lyzz 2<sup>nd</sup>, approved.

➤ **Advisor Recap:**

**Mark**

- Tour March 19 – Does anyone want to help with the tour from 10:15 – 11:45 am?
- Mission statement for the ASBTC – Lyzz will find the old statement and we will review and update as needed.

**Linda**

- Admin. Assistant's conference – dates are after the end of quarter, are there objections to them attending? The executive team is fine with the dates is there is no conflict with liability.

➤ **Adjournment:**

❖ Motion to adjourn by Jen, 2<sup>nd</sup> Lyzz, approved. Meeting adjourned at 5:22 pm.

**Executive Meeting Minutes Approved By:**

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Jennifer Oakes – Director of Administrative Affairs - Minutes

\_\_\_\_\_  
Ryan Chapman –ASBTC President

Program:	.....
Senator:	.....
Instructor:	.....
Date:	.....