



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

February 25, 2015

- **Call to Order:** Meeting called to order by President Ryan at 3:50 pm

- **Attendance:**
 - Executives: Ryan, Binh, Lyzz, Jason, Jen, Sam, Trevor
 - Absent:
 - Advisors: Mark
 - Clerical support: Linda

- **Reading and Approval of Minutes:** Motion to approve minutes by Jason, and 2nd by Lyzz, 2 abstentions, approved.

- **Visitor:**

- **Funding Requests:**
 - ❖ CNET – BBQ Funding – up to \$300 for March 4, 2015 11 am – 2 pm. For refreshments from Westside Pizza for CNET advising day. Program students have been notified, announcement was posted on Canvas for all program students to see. Motion by Jason, 2nd Jen, 3 abstention, motion approved.
 - ❖ Electricians – amount up to \$2,100 for CPR training, all students approved use of program funding for this training. 19 students will be taking the CPR training. Motion to approve by Jason, Lyzz 2nd, 1 abstention, approved.

- **Clubs:**
 - ❖ Instrumentation Club – All paperwork has been submitted, motion is approved from last week’s meeting. (Form last week’s meeting minutes: Looking for recognition. Constitution has been submitted, advisor will be Dave. Motion to approve pending signature on club form by Lyzz, 2nd by Jason, 1 abstention, approved.) Motion to allow instrumentation club to retain funding from previous club by Lyzz, Trevor 2nd, approved.

➤ **Discussion:**

- ❖ Scheduling for spring quarter – Meeting times will remain on Wednesdays from 3:10 – 5 pm for spring quarter.
- ❖ CNET senators – one resigned, one added and 2 new alternates.
- ❖ NW Leadership conference – Meeting in the CS parking lot at 6:45 am, we will be leaving at 7 am. Linda sent out an email, Ryan would like everyone to email or text him when they have read the email.
- ❖ Chairs in student lounge – There are 20 total, 8 blue one. Chairs will be getting replaced 4 at a time.
- ❖ Facebook page promoting – Popcorn event went well. We now have 150 likes!
- ❖ Basketball hoop project – Binh is being removed and placed on a new project. Jason and Sam to speak with the instructors in the MC building to get their ok on the project location.
- ❖ Ryan will talk to Gordon about getting shelves for the student lounge.
- ❖ Desk for ASBTC office – still waiting to hear from Dave about progress.
- ❖ Games for student lounge and cases for the gaming systems– Sam will present next week.
- ❖ Surplus – Waiting to find out if we can surplus the tablets.
- ❖ ASBTC polo shirts have been found.
- ❖ Trevor will announce at the next senate meeting the senator reporting event – Will have short term and long term raffles.
- ❖ Lyzz to schedule meeting with Linda Fossen to discuss Mark’s ASBTC hours.
- ❖ Binh – Funding request form looking good! A couple more suggestions were made. Binh to present again next week.

➤ **Advisor Recap:**

Mark

- Rachel Worthy – Rulers/dividers for the student agenda books are being charged for from now on. Do we want to continue getting them? No
- Marks hours from the NW Leadership conference will come from his ASBTC hours.

Linda

- Hotel confirmations – Ryan will hang on to them.
- Key for the van – Mark to pick up Thursday and return to Stephany Monday morning.
- Still needs link from Sam to order the Xbox One.
- Surplus – done, needs signatures and can then go up.

➤ **Adjournment:**

- ❖ Motion to adjourn by Jason, 2nd Sam, approved. Meeting adjourned at 5:26 pm.

Executive Meeting Minutes Approved By:

Jennifer Oakes – Director of Administrative Affairs - Minutes

Ryan Chapman –ASBTC President

Program:

Senator:

Instructor:

Date: