



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

January 8, 2014

➤ **Call to Order:** Meeting called to order by President Ryan at 3:12pm

➤ **Attendance:**

Executives: Ryan, Jen, Trevor, Binh. Jason present at 3:23 pm

Absent: Lyzz

Advisors: Mark

Clerical support: Linda

➤ **Reading and Approval of Minutes:** Motion to approve minutes by Trevor, 2nd by Jen, approved.

➤ **Visitor:**

➤ **Funding Requests:**

- ❖ Nursing - \$2390 for nurse legislative day February 9, 2015. 50 students going. Sam made a motion to approve request pending legality of S&A fees being used for this, Trevor 2nd, 1 abstention, approved.
- ❖ Diversity - \$300 for the film festival February 23 – 26, 2015 in Settlemyer hall. Amount to cover the cost of the film.
- ❖ Malcolm/Diversity – Amount not to exceed \$550 for transportation and registration to attend a multi-cultural conference, 2 attending. Jason motion to approve, 2nd Trevor, approved.

➤ **Discussion:**

- ❖ Malcolm suggested advisor and 10 students attend the Students of Color conference in April. Registration starts January 22, 2014.
- ❖ Lyzz will put together an email for students letting them know about the conference and guidelines for an essay to be selected to go.

- ❖ Motion by Jason for purchase of 2 sets of ping pong paddle 4pk with balls and glue for repairs. Amount not to exceed \$100, Sam 2nd, approved.
- ❖ Motion by Sam to purchase 5 HDMI cables, 4 to 6 foot long, Trevor 2nd, approved.
- ❖ Trevor will purchase some electrical tape to be used to tag the new HDMI cables belonging to ASBTC, will get reimbursement.
- ❖ Motion by Jason to move meeting times of the executive meetings and allow Jen to attend late due to class schedule. Motion rescinded.
- ❖ Motion by Jason to move the executive meeting times/days. Executive meetings will be on Wednesday's from 3:40 pm to 5:30 pm, 2nd by Trevor, 1 abstention, approved.
- ❖ Motion to approve permission for Jen to attend the executive meeting late every meeting due to the schedule change and her class schedule. Jen will be present by 4:10 pm or will notify Jason Halverson, Trevor 2nd, 1 abstention, approved.
- ❖ Motion by Trevor to surplus the broken microwave, Jen 2nd, approved.
- ❖ We will need an emergency meeting Thursday at 4pm to vote on the purchase of T-shirts and buses for the February rally.
- ❖ Be thinking of nominations for the staff appreciation awards, this will be discussed next meeting.
- ❖ Jen to put together senator packets for the Wednesday senate meeting, Trevor will help. Linda will order more blue folders for this.
- ❖ Trevor to move the coat drive items to H17, Jen will help.
- ❖ Basketball hoop project – Jason, Sam and Binh. 3 weeks to come back with a location, cost of hoops and bid on the concrete work.
- ❖ Winter welcome back week will be the week of January 23 – 30, 2015. Will be do a walk-around and speaking to the general Ed. Classes and new co-horts. An email will be sent out to the instructors, they will have a limited time to sign up for what time they want. After the dead line they will be assigned times/dates.
- ❖ Office furniture- Jason is still waiting for info, progressing slowly. A bid has been submitted, Dave will get back to Jason when more information is available.
- ❖ Next week we will talk about ideas to promote the Facebook page.
- ❖ Jen to put up Diversity signs around campus about upcoming events.
- ❖ Gaming Clubs funding request needs to be reworded to say “funds raised for future projects.”

*Sam left at 4:10 pm.

*Jason left at 4:32 pm.

➤ **Advisor Recap:**

Mark

- The idea was brought up to put voting drop boxes on campus. The executive team agreed is this something we want to look into.
- The President of CUSP will be here on Friday February 13, 2015 to train Mark and to meet with the executive team and students.

Linda

- Wednesday’s senate meeting will be attended by Kerena, she will need 30 minutes to speak to the senate.

➤ **Adjournment:**

- ❖ Motion to adjourn by Jen, 2nd Trevor, meeting adjourned at 5:01 pm.

Executive Meeting Minutes Approved By:

Jennifer Oakes – Director of Administrative Affairs - Minutes

Ryan Chapman –ASBTC President

Program:
Senator:
Instructor:
Date: