



# ASBTC

Associated Students of Bellingham Technical College

## Senate Meeting

*Striving for Student Success*

Contact: [asbtc@btc.ctc.edu](mailto:asbtc@btc.ctc.edu) | 360.752.8357 | Campus Center (CC) Room 300

### Minutes

November 19, 2014

- **Call to order:** Meeting called to order by President Ryan Chapman at 11:11 am.
- **Attendance:**
  - ❖ Ryan, Trevor, Jennifer, Lyzz, Jason
  - ❖ Absent: Sam
  - ❖ Advisors: Malcolm
  - ❖ Clerical Support: Linda Ruthrauff
- **Reading and Approval of Minutes:**
  - ❖ Motion to approve minutes pending changes by Mechanical, 2<sup>nd</sup> Welding, approved.
- **Standing Reminders:**
  - Know Roberts Rules of Order
  - Report to your Programs

**Senate expectations:**

  - Take notes
  - Be actively involved
  - Conduct yourself in a professional manner
  - Follow Roberts Rules of Order
  - Report to your program.
- **Attendance:** Please see Trevor if you have any questions.

**\*\*If a senator misses a senate meeting minutes can be reviewed with program and signed off by advisor and then submitted to Trevor for an update to attendance.**

➤ **Visitor**

None

➤ **Funding Request:**

**Welding** - \$600 to pay for 40 students to become members of AWS. \$15/student. Includes professional organization membership, magazine subscription, and a reduction in certification costs. Motion by Dental Hygiene, 2<sup>nd</sup> by Geomatics, (Welding forgot to abstain from vote) approved.

**Dental Assisting** – Amount up to \$2,368.43 for 14 members in the Sr. cohort to take two of their state board exams. Motion to approve pending approval of the proposed 2014 – 2015 budget (by BOT) by Mechanical, 2<sup>nd</sup> Fisheries, approved.

➤ **Current Business:**

- HR paper work needs to be turned in ASAP in order to insure payment of stipend.
  - Joey Amaro – Civil Engineering
  - Zee Baltrus – Electronics
  - Kristina Coyne – Process Tech
  - Jeff Gordon – HVAC
  - Andrew Johnson – Geomatics
  - Bernard Williams – Precision Machining

➤ **New Business:**

- Election for Director of Finance will be held November 26, 2014
- Dental Hygiene Fundraiser – Professional strength Crest White Strips. \$40/box of 42 sets. Email [btcdentalhygiene@gmail.com](mailto:btcdentalhygiene@gmail.com) to place an order. Dental Hygiene is located in building B10. Cash or check only.

- BOT meeting tomorrow November 20, 2014 at 9 am in the CS boardroom. Students are encouraged to attend. Voting on proposed 2014 – 2015 budget is on agenda.
- Budget – Administration wants to know examples of things the program funding is used for. Senators are being asked to fill out questionnaire and turn it in before the end of today's meeting. Per the request of the administration some changes have been made to the budget. Areas affected the 3 administrative lunches have been removed (cuts \$1,650), Advisor support pay (there has not been a paid advisor for the last 2 months, cuts \$2,500), Fall executive stipends (cut \$1,000 since there has not been a Director of Finance), Senators stipends (cut \$1,000 for programs that will not qualify for their stipends), Goods & Services (cut \$1,000 - \$2,000), Campus safety (cut \$1,500, for CPR training for 7 executives @ \$95 each), Fall welcome back lunch (down from \$10,000 to \$8,000), speakers and entertainment (cut \$1,5000), co-curricular funding (cut \$500). Total cut in proposed budget \$17,000. Ryan received permission to shuffle funds between line items that are in the same category/grouping. We do not have to go to the BOT for spending over a line item as long as the category/grouping does not go over. Motion to approve changes to the proposed budget by Mechanical, 2<sup>nd</sup> by Geomatics, approved.
- A question was raise as to what Student Recreation is. It is for the purchase of items such as the pool table, it will allow for the replacement of the fuse ball table, replace the basketball hoop by HVAC and install a new one by welding.

➤ **Announcements:**

- ❖ Clothing drive sponsored by the BTC Diversity Committee December 1 – 12, 2014 deliver winter clothing (new or gently used/clean coats, scarves, gloves, hats) to the student center room 300.
- ❖ Classic gaming club next meeting November 21, 2014 they will be playing a home built from scratch arcade machine as well as playing Mario Party on Game Cube. Contact [wurth5576@beltc.ctc.edu](mailto:wurth5576@beltc.ctc.edu) for more info.
- ❖ November 20, 2014 Veterans student panel and BTC food pantry food drive 11 am – 12 pm in Settlemyer hall. Bring nonperishable food donations please!

- ❖ Senate meeting November 26, 2014 11 am Settlemyer Hall
- ❖ Executive meeting November 20, 2014 3:10 pm in CC 300
- ❖ SVA meeting every Thursday’s building G in room 102A
- ❖ Inclement Weather 752–8SNO (752-8766) or [www.btc.ctc.edu](http://www.btc.ctc.edu)
- ❖ Roberts Rules of Order <http://www.btc.ctc.edu/asbtc>

➤ **Motion to adjourn**

- Motion to adjourn by Welding, Legal Admin 2<sup>nd</sup>, all approved. Meeting adjourned at 11:49 am.

**Senate Meeting Minutes Approved By:**

\_\_\_\_\_  
 Jennifer Oakes, Director of Administrative Affairs-Minutes

Program: _____
Senator: _____
Instructor _____
Date: _____

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 Ryan Chapman, ASBTC President