



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

November 20, 2014

- **Call to Order:** Meeting called to order by President Ryan at 3:14pm

- **Attendance:**
 - Executives: Ryan, Jen, Trevor, Jason, Lyzz, Sam
 - Absent:
 - Advisors: Malcolm
 - Clerical support: Linda

- **Reading and Approval of Minutes:** Motion to approve November 13, 2014 minutes by Sam, 2nd by Lyzz, approved.
Motion to approve November 19, 2014 minutes by Jason, 2nd by Lyzz, approved.

- **Visitor:**
 - Jamie, Robert, Caleb (prospective executives)

- **Funding Requests:**
 - Welding** - \$499 for end of quarter BBQ on December 11, 2014 from 11am – 12pm for 96 students (to come out of program funds). Motion to approve by Jen, 2nd by Lyzz, approved.
 - Building A** – Requesting reimbursement, amount not to exceed \$135. For van, gas and dinner for 5 people to attend the R.I.S.E. conference. Instructor's meal cannot be paid for, no alcohol to be purchased, no tip can be reimburse by ASBTC. Motion to approve by Lyzz, 2nd by Jen, approved.

- **Discussion:**
 - ❖ Trevor has finished the Clubs binder, any new info will need to be put in there.
 - ❖ CUSP event starts at noon. Trevor, Ryan and Lyzz will agree on a time to meet.

- ❖ Thank you Lyzz for the new name tags for the executive pictures! Great job!
- ❖ Ryan has been staying late to do ASBTC stuff (budget, etc.) Requesting reimbursement for \$80.33 for food purchased while working on projects. Motion to approve request for reimbursement by Trevor, 2nd by Sam, 1 abstention, approved.
- ❖ BOT meeting – people don't feel the meeting went very well. People were under the impression the budget would be voted on today. The BOT would like more time to review the proposed budget and the cuts (\$17,000) that were made. The BOT also wanted to review how the program funding increase would help the students. The students rallied after the BOT meeting to voice their concerns about the budget not being signed. A petition was started to have the BOT to consider holding an emergency meeting and vote in 2 weeks on the budget. Approx. 230 signatures were collected within a few hours.
- ❖ The administration does not appear to want to work with the students on the proposed budget. A meeting with Patty McKeown and students did not go well. Students felt they were given incorrect information and their concerns were not heard.
- ❖ The packet that was given to the BOT will be printed and passed out to the senate next Wednesday.
- ❖ Binders are here. Still waiting on the clear protector sheets.
- ❖ Jen will finish the binders as soon as possible.
- ❖ Executive members provided suggestions as to how traffic can be increased on the Facebook page. Lyzz's idea for a scavenger hunt type game seemed to have the most enthusiastic response.
- ❖ Ryan is still trying to get ABC Billiards to reschedule.
- ❖ Jason was advised there might be a desk in storage that will match the ASBTC office furniture.
- ❖ Christine really liked Lyzz's new ASBTC logo. She will need the original file to make small changes to the mountains.
- ❖ Lyzz should have the funding request forms updated and finished by the end of the quarter.
- ❖ The new laptop has been ordered.
- ❖ Sam Davis has withdrawn from all of his classes this quarter. The constitution states executives must be enrolled at BTC. Sam will be taking a leave of absence for the remainder of the quarter and will return to his executive position winter quarter. (This was based off of a suggestion from VP of student services, Linda Fossin). Before the first meeting winter quarter it will need to be verified Sam is enrolled in classes. Motion by Jason to accept leave of absence, 2nd by Lyzz, approved. Sam can attend any meetings as a visitor.

➤ Clubs:

- Fisheries – Jackie Dexter requesting club re-recognized by the ASBTC. Will be holding weekly meetings. Not requesting seed money as they already have money remaining from previous year. Motion to approve request by Jen, 2nd by Trevor, approved.
- Dental Hygiene – Motion by Lyzz to scrub the negative balance of \$57 and reallocate \$250 to the Dental Hygiene club since the negative balance is from an old cohort/club, 2nd by Jason, approved.

➤ **Advisor Recap:**

Malcolm

- Will be gone for senate meeting November 26, 2014. Mark O’Connor will be covering.

Linda

- Keys for the car to drive to CUSP event will be available Thursday evening. Key’s will be in room 207, Sherrie Mininger will have them. Car needs to be returned Saturday.

➤ **Adjournment:**

- ❖ Jason made a motion to adjourn, Lyzz 2nd, all approved. Meeting adjourned at 4:30pm.

Executive Meeting Minutes Approved By:

Jennifer Oakes – Director of Administrative Affairs - Minutes

Ryan Chapman –ASBTC President

Program:

Senator:

Instructor:

Date: