



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

October 16, 2014

➤ **Call to Order:** Meeting called to order by President Ryan at 3:11 pm

➤ **Attendance:**

Executives: Ryan, Sam, Jen, Lyzz, Trevor. Jason Halverson in training, present for meeting at 3:21 pm.

Absent: Racheal

Advisors: Malcolm present at 3:21 pm

Clerical support: Linda

➤ **Reading and Approval of Minutes:** Motion to approve minutes pending changes by Sam, 2nd by Lyzz, approved.

➤ **Visitor:**

None

➤ **Funding Requests:**

Culinary - \$1,200 for CISCO fieldtrip November 5, 2014. 56 students will be going. Amount to cover transportation by bus. Motion to approve if attendance is maintained at 75% by Sam, 2nd by Jen, 1 abstention, approved.

Diesel - \$1,200 for Pacific Marine Expo November 19, 2014. If all students go total will be 26 students, if only 2nd year go it will be 9 students and the cost will be less. Linda will be informed by Monday how many students will be going. Amount to cover transportation and lunch. Motion to approve by Trevor, Lyzz 2nd, 1 abstention, approved.

CNET - \$350 for advising day October 31, 2014. Allows students in the program to talk about scheduling to stay on track for graduation. Will be ordering from Westside pizza. Motion to approve by Jen, Jason 2nd, 2 abstentions, approved.

HVAC – Amount not to exceed \$950 to go to Pacific Marine Expo on November 20, 2014. 35 students will be attending. Jason motion, 2nd Lyzz, approved.

➤ **Discussion:**

- ❖ Lyzz and Sam will be working on the Club Charter Recognition form to have the SID portion removed and replaced with email address instead. Executives voted, majority approved.
- ❖ Complaint about the noise level in the student lounge from another instructor. Lyzz will make signs and add tabs for volume control on the T.V.'s.
- ❖ Jen will make a sign for the microwave about cleaning up after each use.
- ❖ Due date for senate paperwork will be October 29, 2014.
- ❖ First aid training will be held in late November.
- ❖ Trevor will talk to Scott from Mechanical Engineering about a good time to deliver donuts.
- ❖ A request will be sent to Kip to request he attend the next meeting to discuss budget.

*Sam stepped out from 3:26 pm to 3:40 pm

➤ **CLUBS:**

- **Rad Tech** – Constitution needs to be updated as it is missing some information. Motion by Trevor to recognize Rad Tech as a club pending changes to the constitution, 2nd Jen, 1 abstention, approved.
- **CNET** - BTC Server club. A brand new club, requesting seed money. Motion to recognize the BTC server club by Jen, 2nd Jason, 1 abstention, approved.
- **Vet Tech** – Nationally recognized club, but in order to be recognized by the ASBTC they will need to submit a constitution.
- **Dental Hygiene** – Need to verify if they are starting a new club or continuing the previous club.

➤ **Advisor Recap:**

Malcolm

- Dave Dettman will be filling in as advisor for Malcolm on November 6, 2014. Still working on an advisor for the November 5, 2014 meeting.
- Room for the senate meeting October 22, 2014 may have changed. Will verify and confirm location.
- Concerns about absences and lack of performance needs to be addressed ASAP. Jason as Vice President will be dealing with issues. Jobs need to be completed in a timely manner and there should not be absences. Further discussion to be tabled until next meeting so everyone can be present.
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Linda

- Nothing at this time

➤ **Adjournment:**

- ❖ Trevor made a motion to adjourn, Jen 2nd, all approved. Meeting adjourned at 5:16 pm.

Executive Meeting Minutes Approved By:

Jennifer Oakes – Director of Administrative Affairs - Minutes

Ryan Chapman –ASBTC President

Program:

Senator:

Instructor:

Date: