

❖ **Call to Order:**

Marlon called the meeting to order at 11:10 a.m.

❖ **Attendance:**

Executive Board was all present, as well as, Nicole, Malcolm and Linda.
Senate attendance was documented by Gagan.

Program: _____

Senator: _____

Instructor: _____

Date: _____

❖ **Reading and Approval of Minutes:**

Minutes were handed out. Marlon asked for approval. CNET motioned to approve,
Geometrics seconded. All approved.

❖ **Important Information:**

➤ Roberts Rules of Order

Marlon reminded Senate that this should be reviewed and always follow.

➤ Senate Expectations Reminder – some Senate Representatives are not reporting to their programs – please remember to do this.

➤ Attendance – reviewed stats –contact Gagan if you have questions about your programs attendance

➤ **Funding Requests:**

No funding requests today but reminder of the following:

- Requests must be presented at Executive Board Meetings first
- If \$500 or over they must then be presented at Senate Meetings
- Minutes must be approved for both meeting before funding can be processed
- That being said please allow 2 weeks for requests

❖ **New Business:**

➤ Volunteers for Peer Mentoring are still need

➤ Gay/Straight and LGBTQ still need volunteers – email Todd if you are interested

- Remember you are the voice of BTC and the direction you want BTC to head on this

➤ Clubs – must be recognized by BTC for funding. Paperwork is on-line for requests

➤ Board of Trustees Meeting is December 18, 2013 – Process of Budget and Constitution will be discussed

➤ Inclement Weather

- In anticipation of the cold front that is forecast this week, Interfaith Coalition's Severe Weather Shelters will be open beginning Monday evening. The shelters welcome homeless individuals to come in off the street for warmth and safety from 5 pm until 8 am. Dinner and breakfast are provided. There are two shelter sites. The men's shelter is located at Faith Lutheran Church, 2750 McLeod Road. and the women's and children's shelter is located at Garden St. United Methodist Church, 1326 N. Garden St. in Bellingham. Interfaith Coalition will be



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monitoring the weather to determine how long the shelters will remain open this week. At the minimum, the shelters will be open Monday and Tuesday evening and possibly longer if the cold weather continues.

- Salt on the Street provides transportation to the shelter sites from 5 – 8 pm. With pick-ups at the Rainbow Center, 209 W. Holly Street, and Church on the Street, 901 W. Holly Street.
- Interfaith Coalition's severe weather shelter hotline, 360-788-7983, is updated daily when the shelters are open.
- PTK – next meeting December 10, 2013 – G Building Room 102A
- Senate – next Meeting December 11, 2013 – 108B Haskell
- Last day of this quarter is December 18, 2013
- Vet Club is changing to Mondays starting January 13 – Pizza Luncheon kick-off in Building G Room 102 A at 11 a.m.
- PTK Announcement
- Toy boxes will be placed in all Program Central Locations and Donation boxes in the main office and ASBTC Office. Donations for BTC Students who have families and are need for the holidays. If you know someone or are that person that needs help for you family for Christmas please see a BTC Counselor. Donations can include the following:
 - Random Toys – no weapons – original packaging, please provide a gift receipt if possible
 - Donations of cash – used to buy specific items for the families. Jars for donations of money will be in the front office and ASBTC Office. Students can also bring donations to Senate meeting next week.
 - Gently used clothing – Seahawks kids gear would be a plus
 - Funds and gifts will also be collected for the Hit and Run Family as one of our BTC Students was the driver – this will show support from the BTC Students and will represent us saying we are there for them
 - **PLEASE LET YOUR PROGRAMS KNOW**
- Minutes from last Senate Meeting
 - Minutes were not posted in a timely manner so Gagan is extending Senators to submit that they presented to their programs by the start of the next Senate Meeting next week.
- Election – Director of Finance – Mike Sparks was elected to replace Rachel Swift who is stepping down beginning Winter Quarter – January 2014.
- Book Buy Back – December 10 – 19 in the Bookstore
 - Registration – don't forget to register for Winter Quarter

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❖ Adjournment:

Instrumentation motioned to adjourn. Welding seconded. Meeting was adjourned at 12:00 p.m.

Senate Meeting Minutes Approved By:

Susan Paull – Director of Administrative Affairs - Minutes

[E] = Excused Absence [U] = Unexcused Absence [P] = Present



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Marlon Jennings –ASBTC President

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