

Computer Software Support							
Course	Books	Materials/ Supplies	Tools	Clothing	Board Exams/ Other	Quarter Total	Notes to Students
Quarter One							
CAP 101 Introduction to Computer Applications	\$176.25					\$176.25	
CAP 105 Computerized Touch Keyboarding	\$198.00					\$198.00	
CAP 106 Formatting with MSWord	\$0.00					\$0.00	
CMST& 210 Interpersonal Communications	\$13.00					\$13.00	
Totals	\$387	\$0	\$0	\$0	\$0	\$387	
Required Courses for Program							
BUS 150 Math for Business	\$214.00					\$214.00	
BUS 171 Technical Communications	\$136.00					\$136.00	
CAP 138 MS WORD	\$165.50					\$165.50	
CAP 142 MS Excel	\$168.00					\$168.00	
CAP 146 MS Access	\$163.00					\$163.00	
CAP 148 MS PowerPoint	\$165.50					\$165.50	
CIS 145 Website Development	\$0.00					\$0.00	
CIS 160 Computer User Support I	\$169.00					\$169.00	
CIS 276 Computer Software Support Internship	\$0.00					\$0.00	
IT 112 PC Hardware A+	\$135.00					\$135.00	
IT 121 Introduction to Programming	\$28.50					\$28.50	
IT 141 Operating Systems A+	\$40.75	\$130.00	\$20.00			\$190.75	
IT 160 Network Technologies	\$99.00					\$99.00	
Totals	\$1,484	\$130	\$20	\$0	\$0	\$1,634	
Electives							
ACCT 141 Practical Accounting I						\$0.00	Requires 15 CR of electives, cost depends on which is chosen
ACCT 242 Practical Accounting II						\$0.00	If a student took 3 classes 5 credits each one could expect to spend
ACCT 243 Practical Accounting III						\$0.00	on average about \$125 per class for books. For a total of
ACCT 245 Payroll Procedures						\$0.00	approximately \$375 for books for electives.
ACCT 246 Computerized Accounting I						\$0.00	See estimate of books for 15 CR of electives.
ACCT 271 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT 272 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT 273 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT 274 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT 275 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT 276 Internship						\$0.00	See estimate of books for 15 CR of electives.
ACCT& 201 Principles of Accounting I						\$0.00	See estimate of books for 15 CR of electives.
ACCT& 202 Principles of Accounting II						\$0.00	See estimate of books for 15 CR of electives.
ACCT& 203 Principles of Accounting III						\$0.00	See estimate of books for 15 CR of electives.
BUS 100 Electronic Math Applications						\$0.00	See estimate of books for 15 CR of electives.
BUS 123 Records Management						\$0.00	See estimate of books for 15 CR of electives.
BUS 188 Business English						\$0.00	See estimate of books for 15 CR of electives.
BUS 232 Office Procedures						\$0.00	See estimate of books for 15 CR of electives.
BUS 271 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 272 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 273 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 274 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 275 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 276 Internship						\$0.00	See estimate of books for 15 CR of electives.
BUS 280 Assessment						\$0.00	See estimate of books for 15 CR of electives.
BUS 281 Assessment						\$0.00	See estimate of books for 15 CR of electives.
BUS& 101 Introduction to Business						\$0.00	See estimate of books for 15 CR of electives.
BUS& 201 Business Law						\$0.00	See estimate of books for 15 CR of electives.
CAP 107 Computerized Keyboard Skillbuilding I						\$0.00	See estimate of books for 15 CR of electives.
CAP 109 Computerized Keyboard Skill Building II						\$0.00	See estimate of books for 15 CR of electives.
CAP 143 Adobe Acrobat & Electronic File Management						\$0.00	See estimate of books for 15 CR of electives.
CAP 150 Project - Level 1						\$0.00	See estimate of books for 15 CR of electives.
CAP 151 Project - Level 2						\$0.00	See estimate of books for 15 CR of electives.
CAP 200 Integrated Computer Applications						\$0.00	See estimate of books for 15 CR of electives.
IT 102 IT Ethics and Careers						\$0.00	See estimate of books for 15 CR of electives.
IT 140 Introduction to Linux Operating Systems						\$0.00	See estimate of books for 15 CR of electives.
IT 142 Client/Desktop Operating Systems II						\$0.00	See estimate of books for 15 CR of electives.
IT 210 Network Security Fundamentals						\$0.00	See estimate of books for 15 CR of electives.
IT 220 Network Communications Infrastructure						\$0.00	See estimate of books for 15 CR of electives.
IT 230 Windows Powershell						\$0.00	See estimate of books for 15 CR of electives.
IT 240 Linux Administration & Configuration						\$0.00	See estimate of books for 15 CR of electives.
IT 242 Windows Server Administration						\$0.00	See estimate of books for 15 CR of electives.
IT 243 Windows Server Network Infrastructure						\$0.00	See estimate of books for 15 CR of electives.
IT 261 Advanced Special Topics I						\$0.00	See estimate of books for 15 CR of electives.
IT 262 Advanced Special Topics II						\$0.00	See estimate of books for 15 CR of electives.
IT 270 Applied IT Career Skills						\$0.00	See estimate of books for 15 CR of electives.
IT 272 Capstone Project						\$0.00	See estimate of books for 15 CR of electives.
LGL 127 Legal Office Procedures						\$0.00	See estimate of books for 15 CR of electives.
LGL 132 Legal Terminology						\$0.00	See estimate of books for 15 CR of electives.
LGL 211 Legal Document Processing						\$0.00	See estimate of books for 15 CR of electives.
LGL 223 Internship						\$0.00	See estimate of books for 15 CR of electives.
LGL 224 Internship						\$0.00	See estimate of books for 15 CR of electives.
LGL 225 Internship						\$0.00	See estimate of books for 15 CR of electives.
LGL 226 Internship						\$0.00	See estimate of books for 15 CR of electives.
MGMT 154 Creating and Managing a Small Business						\$0.00	Requires 15 CR of electives, cost depends on which is chosen
MGMT 210 Human Resource Management						\$0.00	If a student took 3 classes 5 credits each one could expect to spend
PMP 100 Project Management Fundamentals						\$0.00	on average about \$125 per class for books. For a total of
PMP 120 Project Management - PMP Prep						\$0.00	approximately \$375 for books for electives.
PMP 130 Project Management Integration Project						\$0.00	
Estimate of textbooks for 15 credits of electives	\$375.00					\$375.00	
Totals	\$375	\$0	\$0	\$0	\$0	\$375	
Grand Total All	\$2,247	\$130	\$20	\$0	\$0	\$2,397	