



Bellingham Technical College Foundation Program/Project Grant Request Form

Mission:

The mission of the BTC Foundation is to change lives by expanding access to quality education for the students of Bellingham Technical College.

Purpose:

The Foundation Grants support BTC program/project related expenses.

Eligibility:

Priority consideration is given to projects or activities that meet one or more of the following:

- *Directly benefit BTC students;*
- *Facilitates or supports collaborative projects within BTC or between the College and its partners;*
- *Support BTC's Strategic Plan.*

BTC Foundation grants do *not* fund:

- Activities that can be funded with departmental or institutional funds;*
- Salaries or release time.*

Grant Award:

The maximum grant per request is \$500 per year, however additional funds may be granted based on available funds and the total number of requests received.

How to Apply:

1. Turn in your completed *BTC Foundation Grant* application including relevant details to the Foundation Office (Morse Center, 201-202). Your supervisor needs to endorse/approve the grant application(s).
2. Applications will be reviewed and grantees selected by the BTC Foundation

Questions: Call Valerie Frank, Program Specialist II at 752-8684.



Foundation Grant Application

(You may use additional pages for explanation as needed. SIGNATURE(S) BELOW REQUIRED)

Name: _____

Date: _____

Program or Department: _____

Phone Ext: _____

Project Title: _____

Project Goals: *(What do you hope to achieve? What need does this project fill? What results do you anticipate? Briefly describe how the project or activity meets the **objectives on page 1.**)*

Project Description/Summary: *(What are the dates/duration of the project? Where will it take place?)*

Project Impact: *(Who and how many from BTC will benefit from this project? How will they benefit?)*

Project Budget: *(Please itemize all costs such as materials, equipment, etc.)* \$ _____

Total Amount Requested from the BTC Foundation for this project: \$ _____

Applicant Signature

Supervisor's Endorsement

Foundation Signature

Approved Amount