**View Advisor What-If Report**

*View a [video tutorial](#) of this guide*

**Navigation: ctcLink Advisor Homepage**

1. Login and navigate to the ctcLink **Advisor Homepage**.
2. Select the **Advisor Center** tile.
3. Select **Student Center**.
4. The **Advisee's Student Center** page displays.
5. Enter **Search Criteria** to identify your student.
6. Select **Search**.
7. On the left side of the Advisee Student Center, select the grey arrow next to the field that says "other academic..." which will display a drop-down menu.
8. Select What-if Report value in the drop-down menu.
9. Select the round double-arrow button icon.
10. The **What-If Report** page displays.

11. Select the **Create New Report** button.

![Select Create New Report button](image)

12. Enter the: Institution, Career, Catalog Year, Academic Program, Area of Study

13. Scroll to the bottom of the page and select the **Submit Request** link.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Career</th>
<th>Catalog Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellingham Technical College</td>
<td>Academic Career</td>
<td>FALL 2022</td>
</tr>
</tbody>
</table>

**Program Scenario**

The information that appears on the page by default is your current academic information. You can use the fields below to set up a what-if scenario based on one or more programs of study. You can define up to three scenarios.

<table>
<thead>
<tr>
<th>Academic Program</th>
<th>Area of Study</th>
<th>Concentration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Technical</td>
<td>Accounting Technician AAS</td>
<td>n/a</td>
</tr>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

14. The **What-If Report** displays under the Advisee Requirements.

*This guide has been adapted and modified from the ctcLink Reference Center*