



Clubs and Organizations Annual Recognition Form

by the Associated Students of Bellingham Technical College Year 2025-2026

Name of Club or Organization:

Type of group:

(check one)

- Academic/Service
- Special Interest
- Identity
- Other (Specify): _____

Brief Description of the Group:

Purpose & Types of Activities:

Club/Organization Meeting Schedule:

(days and times of meetings)

Advisors:

- Must attend a club/organization orientation with Student Life
- Must be present at all meetings, events, etc.
- Must be a BTC employee

Club/Organization Advisor Name:

Club/Organization Advisor Email:

Club/Organization Advisor Signature:

Alternate Advisor Name:

Alternate Advisor Email:

Student Leaders and Representatives

- Must be part of the Club/Organization's active membership and be currently enrolled at BTC

Club/Organization officers must be listed. Clubs and organizations are required to have a viable number of active students for annual club/organization recognition. Please document your club/organization officer and member names, positions, and emails.

We, the officers and members of the Associated Students of Bellingham Technical College, hereby petition for the annual recognition of the club or organization described above and state that we will be officers and/or members of the group, participate in the Annual Clubs and Organizations orientation process and continue to identify the designated Senate member. We may request to meet with the Student Life Director, Student Life Coordinator, or ASBTC Director of Clubs and Outreach to discuss the mission of our club/organization and to plan activities related to the purpose of the club/organization.

Club/Organization President Name:

Club/Organization President Email:

Club/Organization Student Senate Member Name:

Club/Organization Student Senate Member Email:

Additional Student Officers/Members:

Student Officer/Member Name and Position:

Student Officer/Member Email:

Student Officer/Member Name and Position:

Student Officer/Member Email:

Student Officer/Member Name and Position:

Student Officer/Member Email:

Club/Organization Annual Recognition Form submission process:

- Only fully completed forms will be accepted
- Attach a completed annual Constitution and By-laws with this Annual Recognition Form
- Submit Annual Recognition Form and Constitution and By-laws to the Student Life Director at asbtc@btc.edu or hand deliver to Student Life

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