



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

Student Club Fundraising Event

Approval Application

Procedure:

All requests for approval of fund raising events must be submitted to the Vice President of Student Services at least thirty (30) days before the event.

ASBTC Chartered Clubs:

1. Completed applications must be submitted to the ASBTC Executive Committee for approval.
2. ASBTC will forward sanction and approved fund raising applications to the Vice President of Student Services.
3. The Vice President of Student Services will communicate result of College consideration of the event to the ASBTC Executive Committee within one (1) week of submission.

Non-Chartered Clubs:

1. Completed applications must be submitted to the Vice President of Student Services for College consideration.
2. The Vice President of Student Services will communicate result of College consideration of the event to the club within one (1) week of submission.

CLUB NAME _____

ASBTC Chartered: YES

NO

STUDENT COORDINATOR _____

FACULTY ADVISOR APPROVAL _____

DATE/TIME OF EVENT _____

LOCATION _____

Description of Fund Raising Event: _____

Purpose/Intent of Monies to Be Collected: _____

Approved

Not Approved

Date:

Budget Number: _____

Budget Manager: _____