**ASBTC**

Associated Students of Bellingham Technical College

*Striving for Student Success*

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

# **Student Club Fundraising Event**

# **Approval Application**

**Procedure:**

All requests for approval of fund raising events must be submitted to the Vice President of Student Services at least thirty (30) days before the event.

**ASBTC Chartered Clubs:**

1. Completed applications must be submitted to the ASBTC Executive Committee for approval.

2. ASBTC will forward sanction and approved fund raising applications to the Vice President of Student Services.

3. The Vice President of Student Services will communicate result of College consideration of the event to the ASBTC Executive Committee within one (1) week of submission.

**Non-Chartered Clubs:**

1. Completed applications must be submitted to the Vice President of Student Services for College consideration.

2. The Vice President of Student Services will communicate result of College consideration of the event to the club within one (1) week of submission.

**CLUB NAME ASBTC Chartered: ⬜ YES ⬜ NO**

STUDENT COORDINATOR

FACULTY ADVISOR APPROVAL

DATE/TIME OF EVENT LOCATION

Description of Fund Raising Event:

Purpose/Intent of Monies to Be Collected:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Approved ⬜** |  | **Not Approved ⬜** | **Date:** |  |
|  |  |  |  |  |
| **Budget Number:** |  | | **Budget Manager:** |  |