
Describe in detail the circumstances that led to your unsatisfactory progress.

Reinstatement is allowable only under special, mitigating circumstances. It is important that you provide all applicable documentation from a doctor, instructor, etc. regarding problems related to your academic progress.

Please note that failure to plan for work, school or daycare, unfamiliarity with college or classwork, lack of motivation, or other non-emergent issues are not considered to be special mitigating circumstances for reinstatement.

What is your education plan to improve the situation and to ensure your future academic success?

Describe how the above circumstances have changed. Describe steps or measures you have taken or plan to implement to ensure that you will meet the conditions of satisfactory progress in the future.

Signature Certification Required

I certify that the information above and in my accompanying personal statement is true and correct to the best of my knowledge. I have read this form carefully.

I understand that an incomplete appeal packet will not be processed.

Student Name _____

Student Signature _____

Date _____

PR

Office Use Only

Received: