Running Start Contract

Running Start Expectations:

- General [Tuition, Fees, Rates and Costs:](#) Students are responsible for expenses not covered by Running Start. Running Start does not cover:
  - All non-tuition costs such as [class and program fees, supplies](#), transportation, meals, and [books](#).
  - Tuition for credits that exceed the quarterly credit eligibility as determined by the high school. This may include tuition for **required** summer program courses.
  - Tuition for any course below 100 level
  - Tuition for classes not eligible for college credit (non-credited, non-graded, self-support, etc.)
- All payments are due by the published date listed on the [college calendar](#).
- Students **must** submit a completed and signed quarterly [Running Start Enrollment Verification Form](#) before enrolling each quarter.
- Students are expected to enroll in classes as early as their access permits.
- Students must attend classes. BTC requires regular attendance. Students may be dropped from a course without notice if they fail to attend or contact the instructor by the second day of class.
  - The [college calendar](#) does not always align with the high school calendar. Students are expected to attend their college classes as scheduled including when the high school is on break.
- Students are responsible for meeting all high school graduation requirements and for determining how to meet general college and program-specific requirements at BTC.
  - Support is available from high school counselors and BTC Running Start Navigators
- Students must abide by the BTC Campus Code of Conduct published in the [Catalog](#).

Family Educational Rights and Privacy Act and Expectations ([FERPA Privacy](#)) - FERPA pertains to the release of records only. It does not give others the right to act on the student's behalf or to change the student's records.

- It is the student's responsibility to check emails and respond appropriately. **Parents/Guardians should not do this for the student.**
- The **student** must complete all required forms.
- Parents, guardians or any other person besides the student are not allowed to make changes to the student's account.
- Only students have access to their college grades and records. To obtain student grades or records, parents/guardians should work in cooperation with their student to complete a [FERPA Release](#).
  - Instructors **cannot** notify parents/guardians when a student is failing or not attending a class.

Student Signature_____Printed Name_____Date_____