



ADMISSIONS APPLICATION

BELLINGHAM TECHNICAL COLLEGE
DEGREE/CERTIFICATE PROGRAM ADMISSIONS APPLICATION

Bellingham Technical College 360-752-8345
3028 Lindbergh Avenue www.btc.ctc.edu
Bellingham, WA 98225-1599 admissions@btc.ctc.edu

PLEASE PRINT

COMPLETE ALL BLANKS

DO NOT WRITE IN SHADED AREAS

Your social security number is confidential and, under a federal law called the Family Educational Rights & Privacy Act, the college will protect it from unauthorized use and/or disclosure. In compliance with state/federal requirements, disclosure may be authorized for the purpose of state and federal financial aid, Hope/Lifetime Learning tax credits, academic transcripts, assessment or accountability research.

Student ID Number [ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ] Social Security Number [ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]

Last Name: First Name: Middle Initial: Previous Name, if applicable: Email:

Title of Program For Which You Are Applying: [ ] Full Time [ ] Part Time Mailing Address: Number & Street Apt# City State Zip

Birthdate: Day Phone: Evening Phone: Male: Female: Which quarter do you plan to begin? YEAR: YRQ Plan Start: QUARTER: [ ] Fall [ ] Winter [ ] Spring [ ] Summer

What race do you consider yourself to be? Are you of Spanish or Hispanic origin? Yes [ ] No [ ] Are you a U.S. Citizen: Yes [ ] No [ ] If no, complete the following: Country of citizenship? Current immigration status?

Have you completed high school? Yes [ ] No [ ] Name of school: If yes, which did you receive? High school diploma [ ] GED [ ] Have you previously attended this college? Yes [ ] No [ ] If yes, last year attended: Name, if different: Names of other colleges attended, if applicable: Last year: Level Completed: Are you a veteran? Yes [ ] No [ ]

Running Start Students ONLY: If you are a public high school student, please write the public high school you are attending: or If you are a homeschooled or private school student, please circle school district: Ferndale Nooksack Valley Lynden Meridian High School Code Bellingham (Sehome, Squalicum, or Bellingham) Mt. Baker Blaine Your expected year of graduation from high school:

Please check this box if you have been in Washington State foster care for at least one year since your sixteenth birthday: [ ] Need Accessibility Resources? Contact 360-752-8576 for information.

By signing here, I agree to abide by the College's policy on fees, standard of progress, and conduct. I certify that all the statements on this form are true. I have read the College Standards and Expectations on the reverse side of this application. I certify that all the statements on this form are true to the best of my knowledge. Student Signature:

Assessment Scores: READING: SENTENCE: ARITHMETIC: ALGEBRA: BTC CLM:

Admissions: Orig. Adm Stat: Date Received: Initial: Prior App Date: Multi App:



## **BELLINGHAM TECHNICAL COLLEGE STANDARDS AND EXPECTATIONS**

The primary objective of Bellingham Technical College is to prepare an educated workforce. In training students, Bellingham Technical College stresses equally the development of technical skills, communication and interpersonal skills, and positive work habits and attitudes that are required for employment. As a result, Bellingham Technical College expects the following:

### **Progress**

Each student will demonstrate satisfactory progress toward meeting program objectives. Satisfactory progress is defined as maintaining a minimum 2.0 cumulative grade point average and completing a minimum of 66% of the coursework each quarter. Individual degree/certificate programs may require higher level academic standards in defining satisfactory progress. These requirements will be made available to students upon enrollment. Degree/Certificate program students must attain a minimum cumulative grade point average of 2.0 for the total program in order to be eligible for a program completion degree/certificate.

### **Attendance**

Bellingham Technical College requires regular attendance. This standard will be reflected in the grading policy within each degree/certificate program. The College believes attendance is a critical workplace competency and is important overall to student success.

### **Campus Code of Conduct**

All students are subjected to the Bellingham Technical College Campus Code of Conduct published in Chapter 495B-120 of the Washington Administrative Code and as defined in the Bellingham Technical College Student Handbook. Disciplinary action may be taken for a violation of any provision of the student code, for violation of other College rules, or for other types of misconduct defined in the Campus Code of Conduct. Enrollment in the College carries with it the requirement that the student will conduct oneself as a responsible member of the community. This includes an expectation that the student will obey appropriate laws, will comply with the rules of the College and its departments, and will maintain a high standard of integrity and honesty. Sanctions for violations of College rules or conduct that interferes with the operation of college affairs will be dealt with by the College, and the College may impose sanctions independently of any action taken by civil or criminal authorities. In the case of minors, misconduct may be referred to parent or legal guardians.

### **Refund Policy**

A current copy of the refund policy is available online at [www.btc.ctc.edu](http://www.btc.ctc.edu), in the quarterly schedule publication, and through Registration.

## **PROGRAMS & COSTS ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

### **Mission Statement**

Bellingham Technical College provides student-centered, high-quality professional technical education for today's needs and tomorrow's opportunities.

*Bellingham Technical College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance with access, equal opportunity and/or grievance procedures should be directed to the Associate Director of Human Resources, Bellingham Technical College, 3028 Lindbergh Avenue, Bellingham, WA 98225, or call (360) 752-8354 or 752-8515/TTY.*