



# BELLINGHAM TECHNICAL COLLEGE Running Start Admissions Application

360-752-8345  
[www.btc.edu](http://www.btc.edu)  
RunningStart@btc.edu

3028 Lindbergh Avenue  
ATTN: Admissions  
Bellingham WA, 98225-1599

To comply with federal laws, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to report payments made by you that may qualify for a tax credit or a tax deduction on your income tax return. We may also use this information to administer state/federal financial aid, to verify enrollment, degree and academic transcript records, and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college; however, you may be subject to an IRS penalty of \$50. Pursuant to state and federal law, the college will protect your SSN from unauthorized use and/or disclosure.

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**DO NOT WRITE IN SHADED AREAS**

## PROGRAM INFORMATION

Intended Program of Study (Degree): \_\_\_\_\_

Plan to Start:  Fall  Winter  Spring  Summer

Program Type:  AAS  AAS-T  Certificate  DTA/MRP

Year: \_\_\_\_\_

## PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Any Previous Names: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Male  Female

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
House Number Street APT # City State Zip

## HIGH SCHOOL INFORMATION

Public High School, Private High School or HSL

District you currently attend:

Ferndale (925)  Lynden (927)  Bellingham (921)

Mt. Baker (931)  Nooksack (930)  Meridian (929)

Blaine (926)  Sehome (923)  Squalicum (932)

Other: \_\_\_\_\_

Your Expected Year of High School Graduation: \_\_\_\_\_

## VOLUNTARY INFORMATION

Has either of your parents earned a bachelor's (4-year) degree?

Yes  No

What race do you consider yourself? \_\_\_\_\_

Are you of Spanish or Hispanic origin?  Yes  No

How did you learn about BTC? \_\_\_\_\_

By signing here, I agree to abide by the College's policy on fees, standard of progress, and conduct. I certify that all the statements on this form are true. I have read the College Standards and Expectations on the reverse side of this application.

I certify that all the statements on this form are true to the best of my knowledge.

\_\_\_\_\_  
Student Signature

## **INTERNAL USE ONLY**

EPC: \_\_\_\_\_

YQPS: \_\_\_\_\_

ADVC: \_\_\_\_\_

REC DATE: \_\_\_\_\_

INITIALS: \_\_\_\_\_

ADM STA: \_\_\_\_\_

SID: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Running Start Admissions Application

# BELLINGHAM TECHNICAL COLLEGE

## STANDARDS AND EXPECTATIONS

The primary objective of Bellingham Technical College is to prepare an educated workforce. In training students, Bellingham Technical College stresses equally the development of technical skills, communication and interpersonal skills, and positive work habits and attitudes that are required for employment. As a result, Bellingham Technical College expects the following:

### Progress

Each student will demonstrate satisfactory progress toward meeting program objectives. Satisfactory progress is defined as maintaining a minimum 2.0 cumulative grade point average and completing a minimum of 66% of the coursework each quarter. Individual degree/certificate programs may require higher level academic standards in defining satisfactory progress. These requirements will be made available to students upon enrollment.

Degree/Certificate program students must attain a minimum cumulative grade point average of 2.0 for the total program in order to be eligible for a program completion degree/certificate.

### Attendance

Bellingham Technical College requires regular attendance. This standard will be reflected in the grading policy within each degree/certificate program. The College believes attendance is a critical workplace competency and is important overall to student success.

### Campus Code of Conduct

All students are subjected to the Bellingham Technical College Campus Code of Conduct published in Chapter 495B-120 of the Washington Administrative Code and as defined in the Bellingham Technical College Student Handbook. Disciplinary action may be taken for a violation of any provision of the student code, for violation of other College rules, or for other types of misconduct defined in the Campus Code of Conduct. Enrollment in the College carries with it the requirement that the student will conduct oneself as a responsible member of the community. This includes an expectation that the student will obey appropriate laws, will comply with the rules of the College and its departments, and will maintain a high standard of integrity and honesty. Sanctions for violations of College rules or conduct that interferes with the operation of college affairs will be dealt with by the College, and the College may impose sanctions independently of any action taken by civil or criminal authorities. In the case of minors, misconduct may be referred to parent or legal guardians.

### Refund Policy

A current copy of the refund policy is available online at [www.btc.ctc.edu](http://www.btc.ctc.edu), in the quarterly schedule publication, and through Registration.

## **PROGRAMS & COSTS ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

*Bellingham Technical College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance with access, equal opportunity and/or grievance procedures should be directed to the Associate Director of Human Resources, Bellingham Technical College, 3028 Lindbergh Avenue, Bellingham, WA 98225, or call (360) 752-8354 or 752-8515/TTY.*

January 2014