



**REQUEST FOR  
STUDENT ABSENCE FOR REASONS OF FAITH OR CONSCIENCE**

DATE: \_\_\_\_\_  
STUDENT NAME: \_\_\_\_\_ STUDENT ID # \_\_\_\_\_  
PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Bellingham Technical College 'Student Absence for Reasons of Faith or Conscience' Policy states:**

28B.10.039 RCW entitles college students to two days of excused absences per academic year for reasons of faith or conscience or for organized activities conducted under the auspices of a religious denomination, church, or religious organization. Students' grades may not be adversely impacted by absences authorized under this policy. Each holiday taken under this policy must be taken as a whole day, i.e. the day may not be divided into hours and taken piecemeal.

Bellingham Technical College requires regular attendance for students. If you have special circumstances and you know you will be absent from class, you must notify your instructor prior to the absence.

Please explain in writing with a concise explanation of how the requested holiday is related to a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization.

STUDENT SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

AUTHORIZATION SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_