Your 2020-2021 Free Application for Federal Student Aid (FAFSA) has been selected for a process called Verification. The U.S Department of Education regulations require Bellingham Technical College (BTC) to verify the accuracy of the information you reported on your FAFSA. If you have questions about the verification process, contact our office as soon as possible to avoid a delay in finalizing your financial aid.

**Helpful Hints:**

**DRT:** IRS Data Retrieval Tool via FAFSA on the Web allows you to link your 2018 Federal tax information directly from the IRS to FAFSA (highly recommended).

**TRT:** Tax Return Transcript: A transcript can be obtained from the IRS of your 2018 Federal tax return by visiting [www.irs.gov/transcript](http://www.irs.gov/transcript), following the prompts to obtain “Get Transcript.”

**IRS Verification of Non-Filing** may be requested by visiting [www.irs.gov](http://www.irs.gov).

### Independent Student Information

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Student ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Previous Last Name(s)</th>
<th>Email Required (Email is the default communication method)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Independent Student Family Information (if necessary, attach separate, signed and dated sheet(s))

List the people in your household including:

- Yourself (student)
- Your spouse (if you are married)
- Your (and your spouses’) children, if any - even if the children do not live with the you - if you will provide more than half of their support from July 1, 2020 through June 30, 2021.
- Other people ONLY if you will provide more than half of their support from July 1, 2020 through June 30, 2021.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Date of Birth</th>
<th>Relationship</th>
<th>College</th>
<th>Enrolled at least half time between 07/01/20 - 06/30/21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Park (example)</td>
<td>01/28/76</td>
<td>Wife</td>
<td>Central University</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Self</td>
<td>Bellingham Technical College</td>
<td></td>
</tr>
</tbody>
</table>

### Office Use Only

<table>
<thead>
<tr>
<th>15</th>
<th>Received:</th>
</tr>
</thead>
</table>
Student’s Tax and Income Information

Please check one box only.
☐ Yes. I successfully imported my 2018 federal tax information into my FAFSA using the DRT.
☐ Yes. Attached is a copy of my 2018 IRS Tax Return Transcript.
☐ No. I was not employed and had no income earned from work in 2018. I have attached a copy of the “Verification of Non-Filing Letter” from the IRS.
☐ No. I was employed, but did not AND am not required to file a 2018 Federal Tax return. I have attached a copy of the “Verification of Non-Filing Letter” from the IRS AND copies of all 2018 W-2 forms. List all employers and income earned and attach copies of all 2018 W-2 forms.

<table>
<thead>
<tr>
<th>Employer Source of Income (if necessary, attach separate, signed sheets)</th>
<th>2018 Income</th>
<th>W2 Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Spouse’s Tax and Income Information

TAX-FILERS: Please check one box only.
☐ Yes. I successfully imported my 2018 federal tax information into my FAFSA using the DRT.
☐ Yes. Attached is a copy of my 2018 IRS Tax Return Transcript.

NON-TAX-FILERS: Please check one box only.
☐ No. I was not employed and had no income earned from work in 2018. I have attached a copy of the “Verification of Non-Filing Letter” from the IRS.
☐ No. I was employed, but did not AND am not required to file a 2018 Federal Tax return. I have attached a copy of the “Verification of Non-Filing Letter” from the IRS AND copies of all 2018 W-2 forms. List all employers and income earned.

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<td></td>
<td></td>
</tr>
</tbody>
</table>

High School Completion Status

Please check only one box below and attach required documentation.
☐ High School Diploma. Attach a copy of your high school diploma or high school transcript indicating graduation date.

☐ Home School Graduate. Attach a copy of your transcript signed by a parent or guardian listing the secondary courses completed and documenting the successful completion of secondary education.

☐ GED. Attach a copy of your GED certificate.

☐ Did not graduate from high school but excelled academically at my high school. Attach a signed document from your high school counselor documenting that you excelled academically and your high school transcript.
Statement of Educational Purpose/Identity

You must appear in person at the BTC Student Financial Resources office to verify your identity by presenting a valid, unexpired government issued photo ID such as a driver’s license, other stat-issued ID or U.S. passport. BTC will maintain a copy of your photo ID that is dated with the date it was received and reviewed, and the name of the official at BTC authorized to complete this ID. **Military ID cannot be accepted.**

In addition, you must sign this **Identity and Statement of Education Purpose** in the presence of a Student Financial Resources staff member.

I certify that I, ________________________________ (student printed name), am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Bellingham Technical College for 2020-2021.

Student Signature: ____________________________ Date: ________________ Student ID Number: ____________________________

This section MUST ONLY be completed if you are unable to appear in person at BTC

If you are unable to appear in person at Bellingham Technical College, you may complete and sign **this form in the presence of a Notary**. The notary must witness you completing and signing this form, and you must include a copy of your valid, unexpired government-issued photo ID when you submit this form to our office.

**Notary’s Certificate of Acknowledgement:**

State of ____________________________ City/County of ____________________________

On ____________________________ (date), ____________________________ (Printed name of form signer) personally appeared before me, ____________________________ (notary printed name), and proved to me on the basis of satisfactory evidence of identification ____________________________ (type of valid, unexpired government-issued photo ID provided) to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal: ____________________________ SEAL: ____________________________

Notary Signature: ____________________________ My commission expires on: ____________________________

**Signature Certification Required**

I have read this form carefully. I certify that the information reported on this form is true and correct to the best of my knowledge. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Name: ____________________________ Student Signature: ____________________________ Date: ________________

**Office Use Only**

ID Verified By: ____________________________ Received: ____________________________

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