



# BTC Animal Welfare Concern Report

Thank you for reporting a potential animal humane concern to the [BTC Institutional Animal Care and Use Committee](#). All reports are treated with utmost confidentiality. Your personal information, should you provide it, is protected by the Protection and Privacy provisions of *The Freedom of Information and Protection of Privacy Act (FIPPA)* and will remain confidential.

Person Reporting Concern	Animal Owner Information (If Known)
Name:	Name:
Address:	Address:
Phone:	Phone:
E-Mail:	E-Mail:

### Animal Information

Type of Animal(s) and Number of Animals:

### Nature of Complaint

Concern is:

- Animal Use Protocol
- Handling
- Occupational Health & Safety
- Other: \_\_\_\_\_

### General Information:

Date: \_\_\_\_\_

Instructors: \_\_\_\_\_

Students: \_\_\_\_\_

Location: \_\_\_\_\_

**Please Describe Your Animal Care and Use Concern:**

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**COMPLETED BY PERSON(S) OR ENTITY INVESTIGATING CONCERN**

Name(s): \_\_\_\_\_

1. Was there a negative impact on the animal(s):                      Yes: \_\_\_\_\_                      No: \_\_\_\_\_

2. Specific Protocol violated if applicable: \_\_\_\_\_

Explain impact and actions taken as noted in Number 1 and 2 above: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Who was contacted to discuss this concern:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Summarize the issues which were discussed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was there a corrective action agreed upon:                      Yes: \_\_\_\_\_                      No: \_\_\_\_\_

Describe any Corrective actions needed or performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee Notification:

\_\_\_\_\_ Request for Immediate Action                      Date: \_\_\_\_\_

\_\_\_\_\_ Report at regular meeting                      Date: \_\_\_\_\_

Action(s) Taken: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Veterinarian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_