

Examsoft/Exemplify Login Guide

You can access [ExamSoft](#) for taking tests from both on and off campus

Login Information

You will use your BTC student computer username and password to log into ExamSoft

Username:

Last name + the last 4 digits of your Student ID Number.
(e.g. smith1234)

If you were a BTC student prior to October 15 your username Student ID is your SID.

If you are a BTC student since October 15 your username Student ID is your ctclinkID

Password:

You BTC computer/email password

If you have never used it before your default password is "btc-" + your 8 digit birthday (mmddyyyy).

(e.g. btc-02031988)

Be sure to use all 4 numbers of your birth year (e.g. 1988)

Remember to add btc- on the front

Get Started

Download the Exemplify Client

[Downloading for Windows & Mac](#)

Exemplify Client System Requirements and Support

[Exemplify Support](#)

[Minimum System Requirements](#)

Can't access your BTC account?

Q: I forgot my Network or Email password. What should I do?

A: Go to www.btc.edu/passwordreset to reset your password

Q: I try to log into my Network account, but it says that my account is locked out. What should I do?

A: Go to www.btc.edu/passwordreset to reset your password. Resetting your password will also unlock your account

Q: I am having trouble downloading the Exemplify Client or it doesn't run properly

A: Exemplify is only supported on the Firefox and Chrome browsers. It will not work reliably on other browsers like Safari

The most common problem is with the password. You can reset your email and computer network password using the [Password Reset](#) tool.

If resetting the email password doesn't help, contact us at StudentEmailHelp@btc.edu. Include your BTC email address and an email address or phone number where we can contact you. We will do our best to respond within one business day