Call to Order

Jim Groves, Chair, called the regular meeting to order at 10:00 a.m.

Roll Call

Trustees present: Jim Groves, Kelly Espinoza, Debbie Ahl, Lisa Woo and Jim Cunningham.

Executive Session

In keeping with RCW 42.30.110, the Board recessed into executive session at 10:02 a.m. for approximately thirty minutes to discuss issues outlined in RCW 42.30.110(b)(g). Action may be taken in open session based on discussion in executive session.

The Executive Session reconvened back into open session at 10:39 a.m.

Approval of Minutes of Previous Meeting

3.1 Jim Cunningham motion to approve the minutes of the February 19, 2015 regular meeting as presented; second by Debbie Ahl; the motion carried unanimously.

Proposed Agenda Changes

None.

Bellingham Technical College Staff Present

Patricia McKeown, President; Ronda Laughlin, Assistant to the President; Kerena Higgins, Assistant Attorney General. Also present were Chad Stiteler, Frank Powers, Linda Fossen, Dean Fulton, Marni Saling Mayer, RaeLyn Axlund McBride, Sherrie Anderson, and Mark O’Conner. Ryan Chapman was present representing the ASBTC.

Introduction of Special Guests

None.

Recommendation for Action of the Board

6.1 Consideration for Approval of Continued Probationary Faculty Appointments for:

- Danielle Newton, English/Communications (2nd year): motion by Debbie Ahl; second by Jim Cunningham, approved unanimously
- David Rangel, Math (2nd year): motion by Jim Cunningham; second by Kelly Espinoza, approved unanimously
- Jill Davishahl, Engineering (1st year): motion by Debbie Ahl; second by Kelly Espinoza, approved unanimously
- Jeffrey Halfacre, Precision Machining (1st year): motion by Jim Cunningham; second by Debbie Ahl, approved unanimously
- Paul Hill, Process Technology (1st year): motion by Debbie Ahl; second by Jim Cunningham, approved unanimously
Joan Humen, Nursing (1st year): motion by Kelly Espinoza; second by Jim Cunningham, approved unanimously
Jacen Johnson, Precision Machining (1st year): motion by Jim Cunningham; second by Debbie Ahl, approved unanimously
Julie Lang, Surgery Technology (1st year): motion by Kelly Espinoza; second by Jim Cunningham, approved unanimously
Marcia Pedersen, Business/Accounting (1st year): motion by Debbie Ahl; second by Jim Cunningham, approved unanimously
Coly Rush, Welding Technology (1st year): motion by Jim Cunningham; second by Debbie Ahl, approved unanimously
William Wells, Electrician (1st year): motion by Kelly Espinoza; second by Debbie Ahl, approved unanimously
Bradley Willbrandt, Electrician (1st year): motion by Jim Cunningham; second by Kelly Espinoza, approved unanimously
Matthew Williams, Welding Technology (1st year): motion by Debbie Ahl; second by Jim Cunningham, approved unanimously
Robert Yost, Instrumentation & Control (1st year): motion by Jim Cunningham; second by Debbie Ahl, approved unanimously

6.2 Following discussion at the earlier study session regarding the proposed revised 2014-15 College operating budget, Kelly Espinoza’s motion to approve Resolution 15-01, Adopting the Revised 2014-15 College Budget; second by Jim Cunningham, carried unanimously by roll call vote.

6.3 Following review and discussion at the earlier study session, Kelly Espinoza’s motion to accept the BTC FY 14 Financial Statements; second by Jim Cunningham, carried unanimously by roll call vote.

Communications and President’s Report

President McKeown gave a brief WACTC update with an emphasis on the proposed new Allocation process. This is an issue that could have a significant impact on the college’s future sustainability. TC presidents will be participating in a conference call on Friday (3.13) to discuss the status of this initiative. President McKeown shared with Trustees how BTC stands in relation with the other 34 colleges in terms of percentage of total programs of High-Cost and Adult Basic Ed. Both the Instruction and Business Services Commissions are working on this issue. It is anticipated that implementation will start in 2016.

President McKeown, VP of Instruction, Frank Powers and others recently met with representative from the Ferndale School District and Blaine School District. Both districts are interested in participating in the Youth Reengagement program and College in the High School. In addition, Meridian HS and Options HS have both expressed an interest in meeting with BTC representatives to further explore opportunities.

The PACE campus climate survey is in the process of being administered. BTC has made a decision to use this tool for four years in a row as the College continues to work on climate. The survey is a nationally normed survey evaluating overall campus climate based on four climate factors: institutional structure, supervisory relationships, teamwork and student focus. BTC’s overall participation rate increased by 7 percentage points over last year. Response rates for each employee group surpassed those of last year as well – most notably, more than doubling for adjunct faculty. The report from the National Initiative for Leadership and Institutional Effectiveness (NILIE) is anticipated to be completed in May/June 2015.

The department updates included in the Board packet were reviewed and discussed. Chad Stiteler noted that Haskell lab should be issued the Certificate of Occupancy by the end of the week (3.27).

Ryan Chapman, BEA President, updated Trustees on recent ASBTC activities; an updated ASBTC Budget will be presented to the Board of Trustees at the April 16th meeting.
Comments from Individual Members of the Board of Trustees

Jim Cunningham recently met with Washington State Executive Leadership Academy (WELA) Board of Directors. WELA is a one-year program designed to help current college exempt employees compete for, and succeed in, vice-president and president positions in Washington State.

Debbie Ahl met recently with Tim Douglas, WCC Trustee. A meeting of Trustees and Presidents from both colleges will be scheduled in the future to discuss continued areas of collaboration.

Jim Groves would like Trustees to consider drafting a Board policy/procedure related to updating Trustee technology equipment.

Comments from the Audience

None.

Unscheduled Business

None.

Date of Next Regular Board Meeting

The next regular Board of Trustees meeting for Bellingham Technical College is scheduled for Thursday, April 16, 2015; a study session will be held from 8:15-9:00 a.m.

Adjournment

Mr. Groves officially adjourned the March 19, 2015 meeting of the Bellingham Technical College Board of Trustees at 11:32 a.m.

______________________________  ______________________________
Jim Groves, Chair                  Patricia McKeown, Secretary
Board of Trustees                  Board of Trustees