



JIM'S JOURNAL

Hello Team BTC,

I would like to thank you all for the warm welcome to the college and community. The first few weeks have been eventful, and I have met many folks formally and informally through my time here. The more I get to know the college culture better, the more impressed I am with the dedication of all employees.

BTC fulfills a unique role in our community. For many students, our college is their path to earning a living wage to support their families. I look forward to the work we will do together helping our students achieve their educational and career goals.

BELLINGHAM TECHNICAL COLLEGE | JANUARY 2023
BELLINGHAM TECHNICAL COLLEGE IS AN EQUAL OPPORTUNITY INSTITUTION

ASBTC CORNER

Blood Drive

ASBTC and BloodWorks Northwest teamed up to help BloodWorks increase their supply on Jan. 12 in G Building. This was and still is a crucial time for donations as blood supplies tend to wane in this part of the year. One of the attendees shared their experience: "I think it is great BTC has this support for the community. It is important that we urge community members to donate blood and help ensure that patients in local hospitals have a supply of blood ready and waiting before an emergency occurs. There's no better feeling than knowing that your blood donation may give someone a second chance at life." Thanks everyone who donated blood at this event.



Christopher Osborne, ASBTC Director of Clubs and Organizations, donating blood 01/12/2023

Date and Paint

ASBTC will be doing another Date and Paint with Elli, from Art and Happiness, on Tuesday, Jan.31, in G Building. Elli will be teaching students how to create a cherry blossom tree painting. No painting skills are required. ASBTC will be providing all the canvases, paints, and materials.

OUTREACH

This year's Try-A-Trade event will be happening on Tuesday, March 7, from 9 a.m.-1:30 p.m.

This is an opportunity for students to get hands-on learning in up to two different labs from BTC's instructors and is a great way for students to get to know our programs.

BELLINGHAM TECHNICAL COLLEGE
TUE. MARCH 7
9 a.m.-1:30 p.m.
BTC CAMPUS (SETTLEMAYER HALL)

TRY-A

A Advanced Manufacturing
A Culinary Arts
E Engineering Technology
D Fisheries & Aquaculture
D Industrial Technology
E Information Technology
E Nursing & Allied Health
E Transportation

PARTICIPATE & EXPLORE where BTC could take you!

- Experience BTC's high-tech labs with hands-on activities
- Talk with students & instructors about programs & pathways
- Learn about in-demand career options for BTC's programs

FREE PIZZA LUNCH!

SIGN UP: TALK WITH YOUR HIGH SCHOOL COUNSELOR OR CAREER CENTER COORDINATOR

QUESTIONS?
OUTREACH@BTC.EDU | 360.752.8345

DEI NEWS

안녕하세요 Annyeonghaseyo Campus Community,

The Diversity Equity and Inclusion (DEI) Office is happy to share the work we are doing, in partnership with you, as we strive to make BTC a more equitable and inclusive learning and working community!

The MLK Day event on January 16th was a celebratory gathering of students, community members, and civic leaders with over 250 people in attendance both in person at WWU and virtually. BTC had good representation from students and staff, and was part of the consortium who helped organize this special event.

Participants enjoyed a delicious breakfast and heard from local advocates such as Jason McGill, CEO of Northwest Youth Services and members of the Whatcom Racial Equity Commission speak to the theme, "Now is the Time."

Keynote speaker, LaTosha Brown, an award-winning philanthropic consultant, political strategist and jazz singer gave a moving call to action to center love, be fully present, and to see the full humanity in others and in ourselves. Participants learned of local volunteer opportunities to help build a beloved community through democracy, equity and inclusion. The event was recorded and will be posted on Western Washington University's webpage once it's available.

감사합니다 Gamsahamnida (Thank you)!
하 나 Hannah and Danielle



FOCUS ON CHILDREN 2023

BTC's Child & Family Studies program will be hosting its 39th annual Focus on Children conference on Saturday, Feb. 4, in Settlemyer Hall. This event will feature Mike Browne (he/him), MBA, Senior Director of Community Engagement from Cultivate Learning at the University of Washington, and Nick Terrones (he/him), Program Director at Daybreak Star Preschool, with our keynote address: *Playing Our Way to Liberation & Freedom*. The conference also includes 21 unique workshops with over 25 presenters and brings together early learning professionals from all regions of northwest Washington.

The Child & Family Studies program applied for a Go!Grant through the Mt. Baker Foundation, and was awarded \$7,500, which allows us to continue to offer a high-quality professional development event. We are also grateful for the continued support of the Opportunity Council, Northwest Indian College and the PNW Chapter of WAEYC who donate scholarship funds for our attendees. If you would like additional information about this event, please visit our website at: www.btc.edu/focus.



FOUNDATION

Bellingham Technical College ended 2022 with news that will help its students pay for college in the new year and beyond.

The college received a \$1.2 million gift, the largest in the school's 65-year history. The donor, who wishes to remain anonymous, worked with the college and its foundation for much of the year to determine the best way to give. The donation will help students in Diesel, Automotive Technology and Welding afford college and better prepare them for their careers by providing scholarships and helping purchase equipment for the programs to ensure students can get experience on the cutting-edge tools that they will work with in the real world after they graduate.

To see more of what 2022 had to offer, the new Community Report is [available online now](#).



BTC PARKING SIGNAGE PROJECT

Facilities Grounds and Communications & Marketing departments have been busy again and would like to update you on the latest project. The parking lot signage is being updated as we speak and our lots are getting a face-lift as well as new designations in order to create an inviting, easily understandable, and consistent signage environment across campus.

Please see the BTC Campus Parking Map below:

FREE Student parking will be available in the **P1, P2, and P3 lots** (previously MC, Upper and Lower lots). **Visitor parking** can be found in **V1 and V2 lots** (previously CS and Y lot).

Motorcycle parking spots will be clearly marked across campus in **M1-M4 lots**.

Please note: The **R lots are reserved permit parking only** (enforced 7 a.m.-4 p.m.). Parking permits will be updated accordingly in the future. Also, **GP lot is only for Dental Clinic patients and Café Culinaire patrons**.

We hope you continue to enjoy the updated graphics and campus signage. If you have any questions, please contact facilities at facilities@btc.edu. Thank you!



BTC CAMPUS PARKING MAP



EQUITABLE BATHROOM PROJECT

As phase 2 of BTC's equitable bathroom project comes to completion, we are excited to announce updates to bathrooms across campus, increasing visibility, adding accessible signage, providing bathroom amenities, and creating all-gender bathrooms. Select multi-stall bathrooms in Morse, College Services, Haskell and DMC will become all-gender bathrooms starting next week.

Every building on BTC's campus will continue to have gender-specific bathrooms. Though BTC's all-gender bathrooms will comprise only 15 percent of our total bathroom facilities on campus, updating these key bathrooms will provide multiple options for safe, comfortable access to facilities for all students, employees, and campus visitors.

In order to provide clarity, we're also updating the signage at all bathroom entrances to help people better understand which bathrooms meet their needs. Signage will indicate each bathroom's amenities, including urinals, toilet stalls, changing tables, lactation space and showers. You can see an example of these symbols below.

Work will take place to update bathroom signage across campus Feb. 1-3.

This project has been a collaboration between the DEI Office and its committee, Facilities and its planning committee, and the Communications & Marketing department. You can learn more about all-gender bathrooms on [BTC's Diversity, Equity and Inclusion page](#).

BTC's employees serve an important role in communicating these changes to students and visitors, so don't hesitate to reach out if you have any questions. If you have any questions at all, please email pio@btc.edu.

Door Signage



Gender Specific



All Gender



Lactation Rooms

Area Approach Signage

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Icons



Toilet



Urinal



Accessibility



Changing Table



Shower



Lactation Room

BTC EQUITABLE BATHROOM PROJECT



PROCURE TO PAY QUESTION OF THE MONTH

What's a P-Card? Where's my delivery? Do we use ACH? These are all great questions! Each month there will be a new question with answers to help with your purchasing, contract, shipping & receiving and accounts payable questions. Do you or someone you know have a question you'd like answered in a future installment? Email Melisa Nelson, Director of Purchasing, at mnelson@btc.edu with the subject: Procure to Pay QOM and your question might be answered in an upcoming Notable News!

January Question: I submitted a purchase requisition. How do I find the status of that requisition?

Answer: This is a really good question, and I think a lot of people wonder this. As always, you can reach out to the Purchasing department through email (mnelson@btc.edu) or phone call (x8343) for more information or specific guidance.

On the [Purchasing SharePoint site](#) there is a [ctcLink Purchasing FAQs](#) document. One of the questions is all about this. Here is some info and guidance on finding out the status of a requisition.

How to get there (in-system navigation in ctcLink):

Financials Self-Service>NavBar>Purchasing>Requisitions>Review Requisition Information>Requisitions. Once there, enter your search parameters to review the requisition information. If you attempt to look up requisitions via "Add/Update Requisitions" and you do not have the security access to add or update already approved requisitions, you will be denied access.

What will I see?

Once there, you can search using the Requisition Name or ID, the Requester's Name or ID, or even the Department (budget). Use the "look-up" icon, which is a magnifying glass, to be able to change search parameters to "contains" instead of "begins." Click the green "OK" to search. A list with one or more requisitions will show if your search parameters are valid.

The "Details" tab will show info including Requisition ID, Requisition Name, Requisition Status, the Requester, the Requisition Date, and the Total Amount.

The "Status" tab will show info including change orders, POs, receiving status, if it's on a voucher for payment, as well as the ability to click on a few icons to find out the document status, approval status, and any header comments.

If "Document Status" is chosen, there is a list of documents associated with the requisition, as well as a flowchart showing PO, receipt, voucher, and payment status.

I still have questions!

For more information on this process, feel free to stop in at office hours (listed on the [Purchasing SharePoint site](#)) or email or call at the contact info above.

CALL FOR SUBMISSIONS

Do you have some Notable News of your own? Share it with us!

Your unique perspective is what makes BTC (and this newsletter) interesting.

Submit your articles, news tips, photos, and other fodder for publication in our prestigious academic campus community newsletter using the [Notable News Submission Form](#). Submissions are always open and should be made no less than two weeks prior to publication.

Notable News is published ten times annually on the third Thursday of every month, except July and August.

EMPLOYEE SPOTLIGHT

This month's employee spotlight is shining on **Dr. James Lemerond**.

Q: What's your position and title here at BTC? Now and in the future?

A: President

Q: What do you like to do for fun outside the office? Any hobbies?

A: I like to spend time outdoors, hiking and biking. I also like to fish for salmon, and I do have an older motorcycle that I do like to ride.

Q: Any fun or funny facts that folks might not know about you?

A: Fun Fact – I graduated from the same high school as former Seahawks QB Dave Krieg.

Q: Any pets or pet plans?

A: We have two cats. They were strays in our neighborhood that we took in. They are now probably two of the most spoiled cats you can find.

Q: If you could bring one food, book, and movie to a desert island, what would you choose?

A: **Food:** Jambalaya

Book: Moby Dick.

Movie: Stand by Me.

Q: Anything else we should know about you?

A: My wife Carie and I love exploring the Bellingham area. We enjoy traveling around and finding new places to see, or restaurants to eat at. So, if you have any suggestions for either, please send them my way.



COOKIE EXCHANGE

Campus Center hosted a cookie exchange Dec. 14 and had an unexpected guest: the Grinch! Luckily, there were all sorts of hand-made sweets on hand to bring smiles and joy to attendees, Grinch included.

