



# ASBTC

Associated Students of Bellingham Technical College

*Striving for Student Success*

Contact: [asbtc@btc.ctc.edu](mailto:asbtc@btc.ctc.edu) | 360.752.8357 | Campus Center (CC) Room 300

## EXECUTIVE MEETING MINUTES

May 13, 2015

- **Call to Order:** Meeting called to order by President Ryan at 3:11 pm
  
- **Attendance:**
  - Executives: Ryan, Binh, Robbie, Jason, Jen, Sam
  - Absent: Lyzz
  - Advisors: Mark
  - Clerical support: Linda
  
- **Reading and Approval of Minutes:** Motion to approve minutes by Sam, and 2nd by Jason, 1 abstention, approved.
  
- **Visitor:**
  
- **Funding Requests:**
  - ❖ Admin. Assistants – \$163 to go towards their Skills Path conference June 4, 2015. Motion to approve pending verification of funds by Jen, 2<sup>nd</sup> Jason, approved.
  - ❖ Legal Admin – \$200 to go towards their Skills Path conference June 4, 2015. Motion to approve by Jason, 2<sup>nd</sup> Jen, approved.
  - ❖ Accounting – \$499 to go towards their Skills Path conference June 4, 2015. Motion to approve by Jen, 2<sup>nd</sup> Jason, 1 abstention, approved.
  - ❖ Instrumentation - \$600 BBQ funds for their lab cleaning day, June 22, 2015. Motion to approve by Robbie, 2<sup>nd</sup> Jason, approved.
  - ❖ Geomatics - \$400 BBQ funds for Haggen P.O. June 3, 2015. Motion to approve by Jason, 2<sup>nd</sup> Jen, approved.

- ❖ Amendment to previous request from Geomatics from \$1,826 to \$1,386 for 12 people to get their flagging class certifications. All remaining funds \$440 to go towards LSAW and ASCE memberships. Motion to approve by Sam, 2<sup>nd</sup> Jen, approved.
- ❖ Motion to request by Geomatics up to \$499 (instead of \$440) for LSAW/ASCE memberships. Motion to approve by Robbie, 2<sup>nd</sup> Sam, approved.
- ❖ Electricians - \$1,615 for CPR certifications for 17 4<sup>th</sup> quarter students. \$1,460 from program funding and \$155 from BBQ funding. Motion to approve by Robbie, 2<sup>nd</sup> Sam, approved.
- ❖ Electricians - \$600 total \$245 from remaining BBQ funds and \$355 additional funding for trip to the Sparks Museum. Motion to approve pending funding available by Jason, 2<sup>nd</sup> Jen, approved.
- ❖ Fisheries - \$2,800 remaining funds for 31 student's electrofishing workshop/speaker. Motion to approve by Jen, 2<sup>nd</sup> Robbie, 1 abstention, approved.
- ❖ PTECH - \$499 BBQ funds Haggen P.O. for June 4 – 5, 2015. Motion to approve pending signature of the dean by Jason, 2<sup>nd</sup> Sam, approved.
- ❖ CNET – up to \$1,600 for June 10, 2015 trip to Seattle area to tour Microsoft and other facilities. Funds to cover transportation and lunch. Motion to approve by Jen, 2<sup>nd</sup> Robbie, 1 abstention, approved.
- ❖ Auto Tech - \$1,275 remaining funds for transportation and entrance into the LeMay Museum the first week of June 2015. Motion to approve by Binh, 2<sup>nd</sup> Jen, 1 abstention, approved.
- ❖ Machining - \$707.77 remaining funds to be donated to the Dental Hygiene programs Jamaica trip. Motion to approve by Robbie, 2<sup>nd</sup> Jen, approved.
- ❖ Dental Hygiene - \$200 BBQ funds June 22, 2015 to go to lunch off campus. Motion to approve by Jen, 2<sup>nd</sup> Binh, 1 abstention, approved.
- ❖ Electronics - \$600 for 10 student's reimbursement for CET exam fees. Motion to approve by Jason, 2<sup>nd</sup> Jen, approved.
- ❖ Electronics - \$120 for 2 student's CET exam fees. Motion to approve by Robbie, 2<sup>nd</sup> Sam, approved.
- ❖ EMTEC – Amend previous request, Grand Coulee trip was cancelled. Motion to approve by Robbie, 2<sup>nd</sup> Jason, approved.
- ❖ EMTEC – Up to \$600 for June 5, 2015 trip to Process Solutions. Motion to approve by Jen, 2<sup>nd</sup> Robbie, 1 abstention, approved.
- ❖ EMTEC – Up to \$900 for June 12, 2015 Diablo Dam trip. Motion to approve by Jen, 2<sup>nd</sup> Robbie, 1 abstention, approved.

➤ **Clubs:**

➤ **Discussion:**

- ❖ Additional funding will be paid out as stated previously on a first come first serve basis.

- ❖ Campus Car Show – Julius will come talk to us with more details on Friday.
- ❖ Emergency Meeting Friday May 15, 2015 to cover BOT letter approval, EOY BBQ, and Car Show.
- ❖ Motion to cancel order for the 4 new office chairs and buy 2 of the same chairs we have, but in black by Robbie, 2<sup>nd</sup> Sam, approved.
- ❖ Sam and Mark – Mission statement for next week.
- ❖ Mark and Jason – Suggested Crest White strips as a raffle prize for the senators.

➤ **Advisor Recap:**

**Mark**

**Linda**

➤ **Adjournment:**

- ❖ Motion to adjourn by Jason, 2<sup>nd</sup> Jen, approved. Meeting adjourned at 5:10 pm.

**Executive Meeting Minutes Approved By:**

\_\_\_\_\_  
Jennifer Oakes – Director of Administrative Affairs - Minutes

\_\_\_\_\_  
Ryan Chapman –ASBTC President

Program: .....

Senator: .....

Instructor: .....

Date: .....