



# ASBTC

Associated Students of Bellingham Technical College

*Striving for Student Success*

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

## EXECUTIVE MEETING MINUTES

May 29, 2014

➤ **Call to Order:** Meeting called to order by President Marlon at 3:07 p.m.

➤ **Attendance:**

Executives: Ryan, Sam, Amanda, Jennifer, Racheal, Marlon, Mike. Gagan joined the meeting at 3:47 pm.

Absent:

Advisors: Malcolm and Nicole

Clerical support: Linda

Future Executives present: Jason Halverson, Dimitriy Sal

➤ **Reading and Approval of Minutes:**

- Motion to approve minutes pending changes for May 12, 2014 by Amanda, 2<sup>nd</sup> Mike, all approved pending changes .

➤ **Funding Requests:**

- ❖ **Electricians** – \$300.00 EOY BBQ for 46 students. June 24, 2014 from 11 am-1 pm. Reimbursement will be requested for \$250.00 for pizza and \$50.00 for drinks. Motion to approve by Ryan, 2<sup>nd</sup> Amanda, all approved.
- ❖ **PTech** – \$300.00 for EOY BBQ June 19, 2014 at 11 am for 45 students. For P.O. for Haggen's. Motion to approve by Racheal, 2<sup>nd</sup> Ryan, 1 abstention, 6 approved.
- ❖ **ADN** - \$300 for EOY Pizza party. June 23, 2014 from 11:30 am – 1 pm. Will submit request for reimbursement. Motion to approve by Racheal, 2<sup>nd</sup> Ryan, all approved.
- ❖ **Instrumentation Control** – \$300.00 EOY BBQ June 11, 2014 12 – 3 pm or 3 – 6 pm. Will be requesting reimbursement. Motion to approve by Sam, 2<sup>nd</sup> Amanda, all approved.
- ❖ **CSS** - \$300.00 EOY BBQ June 16, 2014 11 am – 12 pm. Purchasing Subway, will request reimbursement if Subway will not take a P.O. Motion to approve by Amanda, 2<sup>nd</sup> Mike, all approved.
- ❖ **Diesel Tech** - \$300.00 EOY BBQ June 9, 2014 or June 16, 2014. Will be requesting reimbursement. Motion to approve by Amanda, 2<sup>nd</sup> Ryan, all approved.
- ❖ **Precision Machine** - \$300.00 YOY BBQ June 20, 2014 11 am – 2 pm. Will be requesting reimbursement. Motion to approve Racheal, 2<sup>nd</sup> Sam, 1 abstention, 6 approved.
- ❖ **Automotive** - \$300.00 EOY BBQ for 28 students June 20, 2014 from 8 am – 11 am. Will be purchasing from Cash & Carry and will request reimbursement. Motion to approve by Amanda, 2<sup>nd</sup> Mike, all approved.

- ❖ **MTech** - \$300.00 EOY BBQ June 20, 2014 11 am – 12 pm. Will be requesting reimbursement. Motion to approve by Amanda, 2<sup>nd</sup> Jen, all approved.
- ❖ **Welding** – Requesting \$450.00 for BBQ for the new IBEST students to participate in. P.O. for Haggen’s, BBQ to be held June 19, 2014 11 am – 1 pm. \$300.00 BBQ monies were used at the end of Fall quarter. CNET has offered to give Welding the monies that they had left over for this BBQ to take place. Motion to approve by Amanda, 2<sup>nd</sup> Sam, all approved.

➤ **Committees:**

**Events/EOY BBQ:**

- EOY BBQ meeting 6/04/14 to make signs and set up. No time was set.

➤ **Discussion:**

- Sam requested that the side conversations come to an end. It is very difficult to stay on task and for minutes to be taken when people are talking over one another.
- Staff member of the quarter nominations: Gagan nominated Danielle Newton, Mike nominated Barry Potter, and Amanda nominated Arlene Edwards.
- World cup viewing volunteers are needed. Racheal will send out an email of the schedule.
- BOT budget presentation June 19, 2014 8:45 am.
- Deadline for Dept. heads to discuss next year’s budget with Executive’s will be June 15, 2014.
- Racheal is volunteering to be chair for an ASBTC newsletter.

➤ **Advisors Recap:**

**Nicole:**

- **Commencement** – 400 cupcakes to be picked up from Fed Meyers and delivered to Mt. Baker Theater June 24, 2014 by 3 pm.
- **Unavailable** – Nicole will be gone next Thursday June 6, 2014

**Malcolm:**

- **Tuesday May 27, 2014** – Future Executives had a teambuilding dinner. Reimbursement for \$110.87 is needed.
- **Date for retreats** – need to be discussed with Nicole

**Linda:**

- **ASBTC Graduation cords** – Are available, see Linda.
- **Rad Tech** – Thought they had presented a request for \$300.00 EOY BBQ. Rad Tech club also need reimbursement for \$250.00 for supplies they purchased for a fundraiser. Club seed monies are available to them.

➤ **Adjournment:**

- ❖ Amanda made a motion to adjourn, Mike 2nd, all others approved. Meeting adjourned at 4:22 p.m.

**Executive Meeting Minutes Approved By:**

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Jennifer Oakes – Director of Administrative Affairs - Minutes

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Marlon Jennings –ASBTC President

Program: .....  
Senator: .....  
Instructor: .....  
Date: .....