



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

May 21, 2014

➤ **Call to Order:** Meeting called to order by President Marlon at 3:12 p.m.

➤ **Attendance:**

Executives: Ryan, Sam, Amanda, Jennifer, Racheal, Gagan, Marlon

Absent:

Advisors: Malcom

Clerical support: Linda

➤ **Reading and Approval of Minutes:**

- ❖ Motion to approve minutes for May 15, 2014 first meeting by Amanda, 2nd Racheal, all approved. Motion to approve minutes for May 15, 2014 second meeting by Mike, 2nd Amanda, all approved.

➤ **Funding Requests:**

- ❖ **Jill Burns** - \$68.10 reimbursement for refreshments for class speeches.
- ❖ **Dental Assisting** – \$300.00 for EOY BBQ June 23 or 24, 2014. For either reimbursement to instructor Karen McGuinn or P.O. for Haggen's. Motion to approve by Racheal, 2nd Gagan, all approved.
- ❖ **Mechanical Engineering** - \$300 for EOY BBQ at Sandy Point. P.O. to Haggen's requested. Fieldtrip paperwork to be filled out and student code of conduct to be followed. Date unknown. Motion to approve pending verification of date by Gagan, 2nd Ryan, all approved pending date approval.
- ❖ **SVA** – Amendment to previous funding request for \$200.00. Amount spent was \$140.19 for Quiznos and \$36.90 for pizza. Total was \$177.09

➤ **Committees:**

Events/EOY BBQ:

- EOY BBQ meeting 5/23/14 at 1 pm

Policy & Procedures:

- Policy and Procedure meeting every Saturday at 12 pm
- Last Policy and Procedure meeting was Saturday 5/17/14 12 pm

Budget:

- No updates

➤ **Discussion:**

- ❖ Motion made by Mike for \$100.00 for supplies for world cup viewing, 2nd Amanda, all approved.

➤ **Advisors Recap:**

Linda:

- **HVAC** – Ice cream machine will not be able to be used for the EOY BBQ. It can only do 35 cones/hr
- **World cup viewing** – schedule is available for sign up times. Racheal has volunteered to hand out popcorn throughout the events.
- **Senators** – Senator Representative forms due quarterly. I-90 only need to be done once.
- **ASBTC Graduation cords** – Are available, see Linda.

➤ **Adjournment:**

- ❖ Sam made a motion to adjourn, Gagan 2nd, all others approved. Meeting adjourned at 5:02 p.m.

Executive Meeting Minutes Approved By:

Jennifer Oakes – Director of Administrative Affairs - Minutes

Marlon Jennings –ASBTC President

Program:

Senator:

Instructor:

Date: