



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

ASBTC Executive Committee Meeting

January 03, 2013, 2-4 PM

AGENDA

- **Vice President Report (Dani)**
 - **Executive Attendance**
 - **Update**

- **Director of Administrative Affairs-Minutes (Susan)**
 - **Minutes Approval**
 - **Calendar**
 - **Board of Trustees Report**
 - **Newsletter**

- **Director of Finance Report (Mike)**
 - **Funding Requests**
 - **Automotive Tech Digital Signage**
 - **Idea of \$100 coffee for start of winter quarter.**

- **Director of Legislature (Scott)**
 - **Policies and Procedure Board**
 - **Formal Elections Procedure**

- **Director of Administrative Affairs-Attendance (Gagan)**

- **Document Revision**
- **Connecting Senators with Canvas Module**
- **Senator Welcome Package**

- **Director of Student Advocacy Report (Todd)**
 - **First Aid Training**
 - **Peer Mentoring**
 - **Exec Photos**

- **President (Marlon)**
 - **Meeting Schedule for Winter Quarter**
 - **Leadership Opportunity in Winter for Execs**
 - **Leadership Cords**
 - **Confidentiality Agreements**
 - **Retreat Time and Date**
 - **Student Rally (February 7) Arrangements**
 - **Better Agenda Prep Techniques**
 - **Office Hours**

- **Director of Communication (pending)(Matt)**
 - **Update**
 - **Email Etiquette and Procedures**

- **Current Business**
 - **Constitution**
 - **Policies and Procedures**
 - **Budget**
 - **Events and Dates(Planning)**
 - **LGBTQA and GSA**
 - **ASBTC Canvas Module**
 - **Researching Colleges**
 - **Meeting Schedule Over the Holidays**

- **Guest**
 - **Meagan Bryson**

- **New Business**
 - **Danish Exchange Program**
 - **Student Ambassadors**