



ASBTC

Associated Students of Bellingham Technical College

Striving for Student Success

Contact: asbtc@btc.ctc.edu | 360.752.8357 | Campus Center (CC) Room 300

EXECUTIVE MEETING MINUTES

September 26, 2014

➤ **Call to Order:** Meeting called to order by President Ryan at 3:15 p.m.

➤ **Attendance:**

Executives: Ryan, Sam (via phone), Jen, Trevor, Jason Halverson.

Absent: Jason Hanson

Advisors: Malcolm

Clerical support: None

➤ **Reading and Approval of Minutes:** Motion to approve minutes pending changes by Trevor, 2nd by Jason Halverson, 2 abstentions, approved.

➤ **Visitor:**

Cindy Hollinsworth, Director of Nursing and Surgery Technology – Currently have 107 students enrolled for fall quarter so they are requesting additional funding for their program. They will be having a fall pinning event, Legislative day and Nurse Week event this quarter. Advised we are going to a tired funding, larger programs will be getting more funding. Recommending more senators be added for programs with multiple cohorts. Nursing would like 5 senators, one for each cohort and they currently have 11 full time faculty members. Advised 2 senators will be the maximum allowed so voting cannot be swayed by one program alone. Also recommending Canvas be used instead of SharePoint for documents. Stuart Sepp would be the contact for this. Advised we will look into the idea.

➤ **Funding Requests:**

CNET - \$450 total requested. \$350 from Haggen food and for \$100 from the bookstore door prizes. This is for a welcome back party for the returning and new students on October 8, 2014. Motion by Racheal to approve request, 2nd by Trevor, 2 abstentions, approved.

➤ **Discussion:**

- ❖ Next Thursday all tasks that have been assigned to executives are due, with the exception of photos and slideshow for website. This will be due October 8, 2014.
- ❖ Senator packet need to be put together today before the meeting ends.
- ❖ Jennifer updated on status of the Facebook page. Marketing feels it is a good idea to have the ASBTC page linked through the BTC Facebook page so students would know it is our actual page. There is concern about all executives to having access to the password as this could potentially cause issues, BTC Facebook policy must be adhered to. Administration or IT needs to have access to the ASBTC Facebook page password. If IT does not have access they will not be able to help us with any technical issues.
- ❖ Chef Mark provided a quote to Racheal for the \$7,000.
 - \$4,325 for 733 wraps
 - \$575 for 50 pizzas
 - \$137.50 for 500 chips
 - \$600 for 800 mini cookies
 - \$1,200 for soda

Total cost: \$6,997.56 (actual amount is \$6837.50)
- ❖ Motion by Jason Halverson to remove chips from menu, Racheal 2nd, all approved.
- ❖ Motion by Sam to cut cookies to 400, add green salad to the menu, and use the remainder for funds towards more wraps, Racheal 2nd, approved with 4 votes.
- ❖ There will also be \$1,000 in Thai food at the event.
- ❖ Motion by Jason Halverson to buy dinner from Quiznos for the October 6, 2014 executive meeting, 2nd by Racheal. Amount not to exceed \$75. All approved.

➤ **Advisor Recap:**

Malcolm

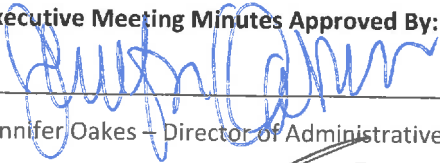
- Posters for the fall lunch will be put up by Jennifer and Racheal by Monday 4pm.
- October 22, 2014 senate meeting will be held in Morse Center RM 210/211.
- Not everyone showed up for the times they signed up to deliver donuts, this is not acceptable. If you sign up for something you need to show up.
- Currently working on an interim advisor for the October 6, 2014 executive meeting.

- Will request Marni send out an email blast for the welcome back lunch and request Linda Crawford send one out for the family concert.

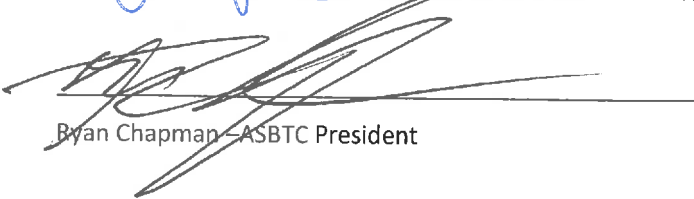
➤ **Adjournment:**

- ❖ Jason made a motion to adjourn, Trevor 2nd, all approved. Meeting adjourned at 4:42 p.m.

Executive Meeting Minutes Approved By:



Jennifer Oakes – Director of Administrative Affairs - Minutes



Ryan Chapman – ASBTC President

Program:
Senator:
Instructor:
Date:

